

**CITY OF SPRINGDALE**  
**Committee Agendas**  
**Monday, June 20<sup>th</sup>, 2016**  
**Multipurpose Room #236**  
**City Administration Building**  
**Meetings begin at 5:30 p.m.**

**Risk Management Committee by Chairman Jim Reed:**

1. **An Ordinance** to waive competitive bidding for insurance coverage for city buildings and contents. Item presented by: Wyman Morgan, Director of Finance & Administration. (2-3)

**Finance Committee by Chairman Eric Ford:**

2. **A Resolution** amending the 2016 budget of the Springdale Police Department. Item presented by: Mike Peters, Chief of Police. (4-12)
3. **An Ordinance** to waive competitive bidding for the purchase of car printers and declaring an emergency. Item Presented by: Mike Peters, Chief of Police. (13)

**Street & CIP Committee by Chairman Rick Evans:**

4. **A Resolution** to replace sewer pump at Shiloh Museum. Item presented by: Wyman Morgan, Director of Finance & Administration. (materials to be handed out at the meeting)

**\*\*Discussion of next Committee Meeting date, July 4<sup>th</sup>, 2016.**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO WAIVE COMPETITIVE  
BIDDING FOR INSURANCE COVERAGE FOR CITY  
BUILDINGS AND CONTENTS**

**WHEREAS**, The City of Springdale retained the Farris Insurance Agency as the insurance broker for building insurance for the City of Springdale, and

**WHEREAS**, the Farris Insurance Agency has negotiated and secured proposals to insure the buildings and contents for replacement cost of \$109,171,752 with deductibles and premiums, and

**WHEREAS**, the Farris Insurance Agency recommends the proposal from CNA Insurance, the current company, who proposed no rate increase with a \$50,000 wind/hail deductible per occurrence and a \$10,000 deductible for all other perils with a premium of \$199,712, and

**WHEREAS**, Arkansas Code 14-58-303 states, "The governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical";

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that**

**Section 1.** This Council finds that due to the limited number of insurance companies that provide municipal insurance coverage and their practice of limiting their proposals to only one agent, competitive bidding is not feasible or practical and is hereby waived on the purchase of insurance coverage for buildings and contents provided by CNA Insurance Company for a premium of \$199,712.

**Section 2. Emergency Clause.** It is hereby declared that an emergency exists, and this ordinance being necessary for the immediate preservation of the health, safety, and welfare of the citizens of Springdale, Arkansas, shall be effective immediately upon passage and approval.

**EMERGENCY CLAUSE PASSED AND APPROVED** this 28<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Doug Sprouse, Mayor

ATTEST:

\_\_\_\_\_  
Denise Pearce, City Clerk

APPROVED AS TO FORM

\_\_\_\_\_  
Ernest B. Cate, City Attorney



1000 S. Springdale Avenue, Suite 100  
Springdale, AR 72762  
Phone: 479-327-4280 Fax: 479-327-4281

### **City of Springdale Marketing Report**

- **Liberty Mutual – Declined due to concentration of values in single area**
- **Allied (Nationwide) – Declined, cannot compete with current pricing/deductible structure**
- **Travelers – Public Sector division declined, they are not accepting monline property risks in Arkansas at this time. National Property division declined as well, property values are below their minimum value threshold**
- **Hartford – Declined, cannot compete with current pricing/deductible structure**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AMENDING THE 2016  
BUDGET OF THE CITY OF SPRINGDALE  
POLICE DEPARTMENT**

**WHEREAS**, the Police Department has received funds that have not been appropriated from asset forfeitures; and

**WHEREAS**, the Police Chief has requested that some of these funds be appropriated for the purchase of the in car printers;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS**, that the 2016 budget of the City of Springdale Police Department is hereby amended as follows:

<u>Department</u>	<u>Account No.</u>	<u>Description</u>	<u>Present Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Proposed Budget</u>
Police	10105014217021	Drug Seizure Funds	39,700	28,200		67,900

**PASSED AND APPROVED** this 28<sup>th</sup> day of June, 2016

\_\_\_\_\_  
Doug Sprouse, Mayor

ATTEST:

\_\_\_\_\_  
Denise Pearce, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ernest B. Cate, City Attorney



# CITY of SPRINGDALE

POLICE DEPARTMENT  
OFFICE OF THE CHIEF OF POLICE

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To: Wyman Morgan  
From: Chief Mike Peters  
Date: 6/3/2016  
Re: Transfer of money for purchase of in car printers

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Wyman,

I am requesting the transfer of \$28,173.04 from the Asset Forfeiture account 101-0000-112-01-04 to police department budget account 101-0501-421-70-21 for the purchase of in car printers.

We are transitioning to the eCite citation program and the printers are used to print a paper copy of the citation that is given to traffic violators.

The Brother PocketJet7 printer was recommended to us by the Arkansas State Police, who have been using this system. We have been testing two of these printers for the past few months and they seem to work well. Our IT Department has been involved with this project and they also endorse this printer.

The Arkansas State Police recommended L-TRON, the company we have purchased the other components from, and where we purchased the components for the eCrash project. We contacted three whole sale suppliers and L-TRON gave us the lowest quote for the printers, cables and power cord.

- L-TRON \$330.17
- KELTEK \$381.46
- CDW-G \$346.26

We will also need to purchase a base mount and a swivel mount. These components are unique and we can only find 1 supplier for each.

# CITY of SPRINGDALE

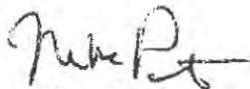
POLICE DEPARTMENT  
OFFICE OF THE CHIEF OF POLICE

70 Printers	\$23,111.90
70 Base Mounts	\$2,794.64
75 Pivot Mounts	\$1,132.50
6 Cases of paper	\$1,134.00
<b>Total</b>	<b>\$28,173.04</b>

Find attached quotes for each of the above items. I am asking for a waiver of competitive bidding as I believe the State Police has went through the process and L-TRON has given us the same price.

If you have any questions please let me know.

Sincerely,



Mike Peters  
Chief of Police

Chief,

Hopefully this will help organize the quotes for the e-cite printers and other necessary equipment. I've enclosed quotes from the 3 companies that would actually respond to me. These are for the main pieces of equipment (printer, and two cables). I highlighted the areas of importance on each quote. It's still pretty clear that L-Tron is the way to go.

Below is a breakdown of everything we'll need and the cost reflects all taxes, shipping, etc. Basically, these numbers should be exact:

- Printers and 2 cables (from L-Tron): **\$23,111.90**
- Base Mounts (from RAM Mounts): **\$2,794.64**
- Pivot Mounts (from Summit Racing): **\$1,132.50**
- 6 cases of printer paper (from L-Tron): **\$1,134.00**

This brings us to a total of **\$28,173.04**. Just FYI, the paper is \$189 per case. Each case contains 36 rolls and there are 100 sheets of 8 1/2 X 11 per roll (5 cents per page). Since it's thermal paper, there's a shelf life of around 2 years on it. By initially ordering 6 rolls, we should be in good shape for a while, but won't risk having unusable paper.

Thanks,

Stewart



CORPORATION

596 Fishers Station Drive, STE 1A, Victor, NY 14564  
t. 585-383-0050 f. 585-383-0701

# Quotation

Number LTCQ12705

Date Jun 2, 2016

**Springdale Police Department**  
Rob Stewart  
rstewart@springdalear.gov  
201 Spring St  
Springdale, AR 72764  
**Phone:** 479-756-8200  
**Fax:**

**Inquiry:** Verbal  
**Sales Rep:** Jason Culliton  
  
**Ship:** Ground  
**Delivery:** ~2 weeks ARO  
**FOB:** Shipping point  
**Terms:** Net 30

Qty	Part #	Description	Unit Price	Ext. Price
70	PJ723	Brother Mobile Solutions PocketJet 7 Engine Only. 300dpi Resolution with USB Interface 	\$302.67	\$21,186.90
70	LB3603	Brother Mobile USB Cable for PocketJet 3/6/7 Printer, 10-Foot Length 	\$8.18	\$572.60
70	LB3691	Brother Mobile Car Adapter for PocketJet 3/6/7 Series Printers. Cig Plug - 10 Foot Length 	\$19.32	\$1,352.40
6	LTC-TPR36PERF	Brother PocketJet Compatible Roll Paper. 21# Thermal Paper, 8.5" Wide, Perforated Every 11" with Sensing Black Mark on Reverse. 100 Sheets per Roll, 36 Rolls per Case. Price per Case	\$189.00	\$1,134.00

Continued On Next Page ...

Jason Culliton

Page 1 of 2

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES - ALL HARDWARE PROPOSED ABOVE IS COVERED BY THE MANUFACTURERS WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY ON A DEPOT BASIS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. RETURNS WILL NOT BE ACCEPTED WITHOUT AN RMA NUMBER, STANDARD PARTS ARE SUBJECT TO A MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING. RMAs FOR NON DEFECTIVE MATERIALS WILL ONLY BE ISSUED WITHIN 21 DAYS OF SHIPMENT, RETURNS OF CUSTOM CONFIGURATIONS OR PARTS MAYBE SUBJECT TO MANUFACTURERS RESTRICTIONS. QUOTATION DOES NOT INCLUDE SHIPPING, OR ANY SALES TAXES OR DUTIES. CREDIT TERMS ARE SUBJECT TO APPROVAL BY THE FINANCE DEPARTMENT. 1 of 2

Qty	Part	Description	Unit Price	Amount
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Free ground shipping.

<b>Total</b>	<b>\$24,245.90</b>
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Please fax or e-mail your order to: 585.383.0701, Sales@L-Tron.com.  
Thank you for considering our products.



Quote # 2

QUOTATION

Quote Number: 11633  
Quote Date: 05/31/2016

Main Phone: 641-227-2222  
Email: sales@keltekinc.com  
Address: PO Box 14 Baxter, IA 50028

Quote Total: 26,701.77

**Quoted To:**  
City of Springdale, Polic  
201 Spring Street  
  
Springdale  
AR 72764  
Rob Stewart  
  
Ph: 479-756-8200

**Deliver To:**  
City of Springdale, Polic  
201 Spring Street  
  
Springdale  
AR 72764

**Quote Notes:**

Account	Customer Contact	Order Ref	Terr	Rep	Quote Valid for:	
101230	Rob Stewart	PRINTER QUOTE	10	CK	30 Days	
Item Code	Item Description	Quantity	List	Disc %	Unit Price	Line Total
	<i>Rob Stewart, 479-756-8200, rstewart@springdalear.gov</i> <i>Budgetary quote brother printers and accessories</i>					
PJ723	POCKETJET 7 300dpi Thermal Printer w/USB, printer only, requires power,USB,paper	70.00	\$379.00	7.75	\$349.63	\$24473.93
LB3603	USB CABLE - 10 FOOT LENGTH	70.00	\$12.00	7.75	\$11.07	\$774.90
LB3691	Car Adapter -Cig Plug -10 Foot Length for Pocketjet 3 (PLUS), Pocketjet 6 (PLUS) and	70.00	\$22.50	7.75	\$20.76	\$1452.94

**Complete Shipments vs Partial** -KELTEK only ships complete orders unless partials are specifically requested (shipments may be from multiple manufacturers). Partial shipments may result in multiple shipments and multiple invoices with payment terms starting at time of invoice.

**Returns:** Special order item sales are final. Returns need to be completed within 90 days of invoice. All returns are subject to a 50% restocking fee or a replacement order of 1.5 times the original order amount. Items need to be unopened and in original packaging. Please contact your inside sales rep for RA information.

Subtotal:	26,701.77
Sales Tax:	0.00
Grand Total:	26,701.77

**Warranty:** Please contact your inside sale rep for details.

**Payment Methods:** KELTEK accepts cash, check, Visa or Mastercard. There is a 2.31% processing fee for use of a credit card. Prepayment required if new account or no terms.

Quote #3



CDWG.com | 800.594.4239

0E400SPS

### SALES QUOTATION

HCTC535 6067410 6/1/2016

**BILL TO:**  
SPRINGDALE POLICE  
DEPARTMENT  
201 SPRING ST

**SHIP TO:**  
SPRINGDALE POLICE DEPARTMENT  
Attention To: ACCTS PAYABLE  
201 SPRING ST

Accounts Payable  
SPRINGDALE , AR 72764-4554

SPRINGDALE , AR 72764-4554  
Contact: ROB STEWART 479.756.8200

Customer Phone #479.756.8200

Customer P.O. # HCTC535 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JOHN RAIMONDI 877.685.2969		FEDEX Ground	Net 30 Days-Govt State/Local	
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
70	3894578	BROTHER MOBILE PJ7 300DPI DT PRINTER Mfg#: PJ723 Contract: MARKET	310.75	21,752.50
70	1907598	BROTHER PJ3/3PLUS 10FT USB CABLE Mfg#: LB3803 Contract: MARKET	11.66	816.20
70	1950237	BROTHER CAR ADAPTER 10FT PJ3/3PLUS Mfg#: LB3691 Contract: MARKET	23.85	1,669.50
			<b>SUBTOTAL</b>	<b>24,238.20</b>
			<b>FREIGHT</b>	<b>244.74</b>
			<b>TAX</b>	<b>2,387.09</b>
				<b>TOTAL</b>

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.6408

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager.



Date: 5/18/2016

End User with  
Discount Pricing  
Good for 30 Days

Price Quote for Springdale Police Department

Janetta Knight		Janetta Knight		206-763-8361 Ext. 136		
RAM-VPR-101	791442902338	VEHICLE PRINTER BASE BROTHER POCKET AL1	\$40.52	70	5%	\$2,725.84
					0%	\$0.00
		FEDEX GROUND SHIPPING ESTIMATE	\$68.80	1	0%	\$68.80
					0%	\$0.00
					0%	\$0.00
					0%	\$0.00
					0%	\$0.00
					0%	\$0.00
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					0%	\$0.00
					0%	\$0.00
					0%	\$0.00
					0%	\$0.00
					0%	\$0.00

Discount Table for End User  
 1-39 Pieces NET  
 40-79 Pieces Less 5%  
 80-119 Pieces Less 10%  
 120 Pieces and Up Less 12%  
 Notes - 2-3 weeks lead time

Sub-Total \$ 2,794.64  
 Estimated Freight  
 Total \$ 2,794.64

The above prices apply only to quantities of one specific item.  
 MINIMUM ORDER \$100.00  
 All returns are subject to 15% restocking fee.  
 FREIGHT: All freight is FOB N.P.I. Seattle, WA unless different arrangements are made prior to sale  
 ACCEPTANCE: All orders are subject to credit approval by sales office and credit department.  
 TERMS: Terms are net 30 days on approval of credit unless other arrangements are made prior to sale.  
 PRICES: Prices are subject to change without notice. All prices in US dollars.  
 \*Drop shipping fees not included in pricing - Please contact your sales associate for details  
 NATIONAL PRODUCTS INC. 8410 DALLAS AVE S. SEATTLE WA 98108 (206) 763-8361

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO WAIVE COMPETITIVE BIDDING  
FOR THE PURCHASE OF CAR PRINTERS AND  
DECLARING AN EMERGENCY**

WHEREAS, received quotes for 70 printers, 70 base mounts, 75 pivot mounts and 6 cases of paper, and

WHEREAS, L-TRON Corporation submitted the lowest quote, and

WHEREAS, due to the immediate need for this equipment and the recommendation of the Arkansas State Police the Police Chief has requested that competitive bidding be waived, and

WHEREAS, Arkansas Code 14-58-303 states, "The governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical";

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL  
FOR THE CITY OF SPRINGDALE, ARKANSAS, that**

**Section 1.** This Council finds that due to the immediate need to provide this equipment to police officers competitive bidding is not feasible and is hereby waived for the purchase of car printers and related equipment from L-TRON Corporation for a price not to exceed \$24,245.90

**Section 2. Emergency Clause.** Due to the immediate need for this equipment it is hereby declared that an emergency exists, and this ordinance being necessary for the immediate preservation of the health, safety, and welfare of the citizens of Springdale, Arkansas, shall be effective immediately upon passage and approval.

**PASSED AND APPROVED** this 28<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Doug Sprouse, Mayor

ATTEST:

\_\_\_\_\_  
Denise Pearce, City Clerk

APPROVED AS TO FORM

\_\_\_\_\_  
Ernest B. Cate, City Attorney