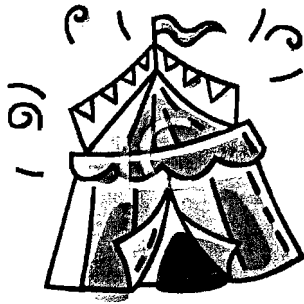


Carnival/ Circus Permits Instructions:



1. ___ Pick up an application for the circus/ carnival at the City Clerk's Office.
 2. ___ Please Complete the top of the application, sign it and steps 1-4 are checked off at application time.
 3. ___ Give a copy to the City Clerk and the Mayor's office to be put on the Agenda.

 4. ___ When approved by the City Council:
 - A. Obtain signatures from the fire inspector and the building inspector.
 - B. City Clerk's office will issue the permit and the certificate will be presented.
 - C. The City Clerk will keep the originals with the original signatures.
-

Please note: For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

CITY OF SPRINGDALE
APPLICATION FOR CIRCUS/EVENT

DATE OF APPLICATION:

BUSINESS NAME:

OWNER:

BUSINESS ADDRESS:

BUSINESS PHONE:

EMERGENCY PHONE:

DATE OF EVENT(7 day maximum):

PHYSICAL LOCATION OF EVENT:

HOURS OF OPERATION(Limited hrs. 10 a.m. to midnight):

ARKANSAS SALES & USE TAX NUMBER:

VERIFICATION OF ZONING (C-2, C-5):

(SIGNATURE OF APPLICANT)

OFFICE USE ONLY

1. APPLICATION FEE OF \$100.00 COLLECTED:

2. PROOF OF \$1 MIL PUBLIC LIABILITY INSURANCE:(Non-profits exempt)

3. COPY OF WRITTEN PERMISSION FROM PROPERTY OWNER:

*******Please complete the following inspections after Council Approval*******

DATE OF COUNCIL APPROVAL:

FIRE MARSHAL'S SIGNATURE:(Call 479-751-4510)

BUILDING OFFICIAL'S SIGNATURE:(Call 479-750-8557)

ORDINANCE NO. 3955

AN ORDINANCE TO AMEND SEC. 26-43, ET. SEQ., OF THE CODE OF ORDINANCES OF THE CITY OF SPRINGDALE TO PROVIDE FOR PERMITTING PROCESS FOR A CARNIVAL OR CIRCUS WITHIN THE CITY OF SPRINGDALE, ARKANSAS.

WHEREAS, the City Council for the City of Springdale, Arkansas finds that it is in the best interest of the City of Springdale, Arkansas to have a permitting process for conducting a circus or carnival within the City of Springdale, Arkansas;

WHEREAS, the current procedure provides that a non-profit association may apply through the Springdale City Council for a permit, but the City Council for the City of Springdale, Arkansas finds that the ordinance should be amended to set out herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that Sec. 26-43, et. seq. is hereby amended to read as follows:

Sec. 26-43. Carnivals and circuses – Definitions.

“Carnival” as used in this ordinance shall mean any entertainment which includes sideshows or riding devices. “Circus” as used in this ordinance shall mean any entertainment which includes wild animals or acrobats, but does not include a rodeo. ~~It shall be unlawful to operate a carnival, sideshow or other similar amusement facility within the city except upon compliance with the following mandatory requirements: A charitable nonprofit association, group or other organization may sponsor or operate an amusement facility as defined above upon the approval thereof by resolution adopted by the city council. Application for approval by the council shall be accompanied by detailed information regarding the activities and mode of operating such amusement facility. Any person violating any provision hereof shall, upon conviction, be subject to the penalty provided in section 1-9.~~

Sec. 26-44. Operational permit required for operating a circus, carnival, fair, or other amusement show.

It shall be unlawful for any person to operate a circus or carnival without first having obtained a permit therefore from the office of the City Clerk. No permit is required for any circus or carnival held within the structural walls of a church, private school, public school, and/or public building, which is sponsored by an affiliated group of such church, private school, public school, and/or public body.

Sec. 26-45. Permit application; inspection of shows.

The applicant for a permit required by this ordinance shall file an application in writing with the City Clerk which shall contain such information as may be required by the City Clerk. At such time as an application is made, the applicant shall pay the permit fee of \$100.00 to the City Clerk. In the event the applicant fails to pass an inspection (as set out in Sec. 26-50), then the applicant shall be entitled to refund of one-half of the fee. The application made to the City Clerk shall then be referred to the City Council and if the City Council approves the application, a resolution shall be forwarded to the City Clerk, who shall then issue the permit.

Sec. 26-46. Term; insurance; state requirements.

The permit granted under the terms of this article shall not exceed a period of seven (7) days. The applicant, except a circus or carnival held by a church, private school, public school, and/or public body shall furnish evidence to the City of public liability insurance in the amount of not less than \$500,000.00 for any one person and \$1 million for any one accident, which shall be in force and effect before any such circus or carnival is to commence operations. Applicants shall also provide proof that all state requirements for inspection, safety, and insurance have been satisfied. A circus or carnival held by a church, private school, public school, and/or public body shall provide proof that all state requirements for inspection and safety have been satisfied.

Sec. 26-47. Hours of business.

All carnivals and/or circuses shall only operate between the hours of 10:00 a.m. and midnight.

Sec. 26-48. Sanitary conditions and lighting.

Every carnival and circus and any building in which any carnival or circus is held shall at all times be kept in a clean, healthy and sanitary condition. All stairways, halls, passages and rooms which are open to the public shall be kept open and well lighted during the time that said carnival or circus is in operation. Every carnival and circus shall maintain adequate sanitary facilities, including toilets, at all times during installation, operation, and removal of all carnival or circus structures and equipment, unless such facilities are provided on sight.

Sec. 26-49. Location of site, restriction on number of carnivals or circuses.

All carnivals and/or circuses shall be operated only in a C-5 or C-2 zone, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road. The carnival and/or circus shall also comply with all setback requirements for the zone in which the carnival or circus is located. For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

Sec. 26-50. Inspections.

No permit shall be issued until inspections and approval shall have been made by the following:

- a. The City's Fire Marshal, who shall inspect all carnival and circus premises and equipment for compliance with the fire code.
- b. The Building Inspector, who shall inspect for amusement ride safety certification and electrical inspection certification.

The Fire Marshal and Building Inspector must sign their approval on the permit, before any permit shall be issued by the City Clerk.

Sec. 26-51. Duties to comply with all State and Federal laws and regulations – license revocation.

All persons licensed pursuant to the ordinance must insure that all equipment and devices used in the carnival or circus comply with State and Federal regulations. Any violation of this section shall constitute grounds for revocations of the license.

PASSED AND APPROVED this 26th day of September, 2006.

Jerre M. Van Hoose
Jerre M. Van Hoose, Mayor

ATTEST:

Denise Pearce
Denise Pearce, City Clerk

APPROVED AS TO FORM:

Jeff C. Harper
Jeff C. Harper, City Attorney