



Springdale Fire Department Policies & Procedures

Policy Title:	Burn Permits	Policy Number:	101.10
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This document contains information about the permitting process and actions for our burn permits with the Springdale Fire Department.

Burn Permit:

The burn permit is a three-part form that is available at Station 1 in the administration offices from 7:30 am - 5:30 pm, Monday thru Friday. There is also an on-line version that customers can fill out on-line and then print a copy for their records. The permit is a three-part form that must be read by the applicant, and they are signing agreeing to abide by the rules printed on the permit, as well as all the applicable laws of open burning within the State of Arkansas. One part of the form stays in the administrative office of the fire department, one form is placed in the city mail to go to Dispatch, and the third copy is for the applicant. Make sure they know that this permit has to be with them in their possession during the burn. These burn permits are good for the calendar year, so if they fill out an on-line version or come in and fill out a hard copy, they will be good until December 31 of the year they were obtained.

A copy of the SFD burn permit is located in subsection 101.10.1 of this policy.

Actions once a burn permit has been obtained:

Once the applicant has obtained a burn permit, they are required to call dispatch the day the burn commences, before the fire is started and then once the burn has been completed. Please familiarize yourself with the current burn codes, and ordinance within the city. If someone is caught burning either illegal products, or does not have an appropriate burn permit, we will take their name, address, and phone number, put the fire out, and require them to come to Station 1 to obtain a burn permit. We will not issue a citation on the first offense. If it is someone that we have warned previously, we will issue a citation for the illegal burn.

The Battalion Chief on duty will be responsible for calling dispatch on the mornings that a “burn ban” has been issued. Burning will not be allowed when the winds exceed 15 mph, red-flag warnings have been posted by county fire marshals, or other information has been obtained that indicates burning is too dangerous for the day.