



Springdale Fire Department Policies & Procedures

Policy Title: Meetings and Committees

Volume: 1 - Administration

Approved By: Fire Chief Mike Irwin

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This document contains information about meetings and work committees that are in place within the Springdale Fire Department.

Meetings:

Daily Briefing – includes SFD Senior Staff and the on-duty Shift Commander. Meeting starts at 0800 Monday through Friday at Fire Administration.

SFD Senior Staff Meeting – held every other Monday. Meeting starts at 0800 in the Fire Administration Conference Room.

SFD Department Meeting – held on the second Wednesday in January, April, July, and October. Meeting starts at 0900 in the Fire Station 1 Training Center.

Committees:

Act 833 Committee – this committee meets in January of each year to apply for annual certification by the Arkansas Department of Emergency Management and review internal requests for spending. This committee submits funding recommendations to the Fire Chief. Any SFD member may submit a recommendation in writing to the committee chairperson for funding consideration. Act 833 Committee members are:

Matt Bagley, Chairperson
Victor Cozens, Vice Chairperson
Dean Bitner
Rick Bostian
Zedok Crabbe
Blake Holte
Duane Miller
Mike Schrader

SFD Benevolent Fund Committee – meets as needed to oversee the benevolent fund.

Committee members are:

Mire Irwin, Chairperson
Denise Pearce, Treasurer
Stephanie Sisco, Secretary
Bob Geske, A-Platoon
James Carter, B-Platoon
Blake Holte, C-Platoon
Kevin McDonald, D-Platoon

Continuous Quality Improvement (CQI) Committee – the EMS Continuous Quality Improvement Committee (CQI) meets on the second Thursday of each month at 0900 in the Fire Administration Conference Room. Committee members are:

Jim Vaughan, Chairperson
Mark Rucker, Medical Director
SPD Dispatch, Senior Operators
James Hales, Training Officer
Randy Riley
Bob Geske
Eric Smith
Jesse Wilkes
Dustin McDonald
Jerry Reid
Mike Blain
Steve Goss
Mike Schrader

EMS Committee – the EMS Committee meets as needed and is charged with reviewing requests for new, or different EMS related equipment and supplies. The EMS Committee is responsible for reviewing, developing, and/or changing certain EMS processes, and are active in working with the Policy Committee regarding EMS related policy and procedures.

Jason Guthrie, Chairperson
Matt Bagley
Caleb Bettis
Matt Chacanaca
Zedok Crabbe
Dustin Kelley
Ryan Knauer
Dustin McDonald

Ol' Betsy Committee – meets as needed to provide oversight for the use, storage, and maintenance of Ol' Betsy. Committee members are:

Tom Pearson, Co-Chairperson
Dave Creek, Co-Chairperson
Richard Bohannon
Dustin Kelley
Steve Lewis
Victor Cozens
Zedok Crabbe
Andy Reed

The committee also designates who can drive Ol' Betsy in conjunction with the requirements of the insurance policy. The approved drivers are:

Richard Bohannon
Dave Creek
Blake Holte
Steve Lewis
Kevin McDonald
Tom Pearson
Andy Reed
Bryce Skelton

Technical Rescue Committee – meets as needed to review and research Technical Rescue needs for the SFD. In addition, this committee will make recommendations to the Fire Chief for equipment purchases, training requirements, and deployment. Committee members are:

Steve Lewis, Chairperson
Brian Johnson, Vice - Chairperson
Richard Bohannon
Rick Bostian
Victor Cozens
Zedok Crabbe
Anthony Harder
Robert Head
Mark Holaway
Michael Kobylinski
Tom Pearson
Nate Pianalto
Andy Sprouse
Brandon Rochelle
Bryce Skelton

Fire Station Design Committee – meets as needed as part of the Station’s 2 & 3 re-location.
Committee members are:

Chet Hampton, Chairperson
Justin Cobb
Blain Coger
Robert Head
Mike Irwin
Chris Martens
Kevin McDonald
Eric Smith
Jim Vaughan

Health and Wellness Committee – meets each spring and fall to discuss and review policies and practices associated with the delivery of the Health and Wellness Program. Committee members are:

Nate Pianalto, Chairperson
Eric Andersen
Dean Carpenter
David Carr
Matt Chacanaca
John Cobb
Victor Cozens
Robert Head
Dean Loos
Andy Sprouse
Rodney Valdez

Policy and Procedures Committee – meets as needed. The committee researches, develops new policies, and reviews all existing policies annually to ensure concurrence with nationally accepted standards. Committee members are:

Randy Riley, Chairperson
Fred Adler
Todd Andrews
Gary Bohannon
Michael Bronner
James Hales
Mike Irwin
Kevin McDonald
Jim Vaughan

Truck Committee – this committee is a special project committee that was formulated to develop specifications for the replacement of Truck 6. The committee will submit recommendations to the Fire Chief detailing the type of aerial apparatus to order for the department. Committee members are:

Bob Geske, Chairperson
Jim Vaughan, Vice-Chairperson
Shaun Bennett
Gary Bohannon
Richard Bohannon
Jimmy Hunt
Steve Lewis
Andy Reed
Adam Skinner

Safety Committee – the safety committee will meet each month to discuss the injury reports from the previous month, any new safety issues, as well as develop a monthly safety topic for all personnel to review in order to make certain that our personnel are keeping updated on safety policies and concerns throughout the organization. This can be anything from the stations, day to day operations, response, as well as gear, equipment, and any other items that deal with our personal safety each and every day.

James Hales – Chairperson
Zedok Crabbe
Rodney Valdez
Ron Skelton
Blake Holte

Strategic Planning Committee – the strategic planning committee will meet the 4th Tuesday of each month to discuss and formulate a strategic plan for the Springdale Fire Department. Once the plan is established, the committee will meet periodically to revisit, and revamp the strategic plan, at least once per year after development, or more often as deemed necessary by the committee.

Todd Andrews
Zedok Crabbe
Mark Holaway
Alan Huddleston
Steve Lewis
Stephanie Sisco

Caleb Bettis
Mike Graham
Blake Holte
Dustin Kelley
Randy Riley
Ron Skelton

Technology Committee – the technology committee meets on an as needed basis and is charged with determining overall technological needs, assessing available resources, prioritizing resources, and testing technological advancements beneficial to all functions of the Springdale Fire Department as stated in the Strategic Plan. The Technology Committee is responsible for coordinating with specialized operations committees and reviewing their requests for new technologies, and seeking further technological advancement in emergency operations, training, fire prevention, public education, maintenance and administration. Members of this committee will meet annually with the City of Springdale Information Technologies department to review IT advancement. Members of this committee will attend conferences pertaining to currently available and developing technologies. The Technology Committee will coordinate all trial testing of new technologies.

Randy Riley – Chairperson

Ron Skelton
Dean Bitner
Eric Smith
Jimmy Hunt
Steve Lewis
Eric Andersen
Dustin McDonald
Matt Chacanaca
Caleb Bettis

Justin Pinkley
Jeremy Shinn
Brian Johnson
Christopher Lens
Bryce Skelton
Stephanie Sisco
Mike Irwin
Kevin McDonald
Jim Vaughan

Uniform Committee – the uniform committee will meet as needed to review policy and components of the SFD uniform ensemble. The committee is responsible for adding and/or removing individual components, design changes, and working with the Fire Chief in developing a uniform budget that satisfies the needs of the organization.

Gary Bohannon, Chairperson
Chris Martens, A-Platoon
Adam Skinner, B-Platoon
Jerry Reid, B-Platoon
Andy Sprouse, C-Platoon
Dean Loos, C-Platoon
Dean Bitner, D-Platoon
Fire Chief Mike Irwin