

CITY OF SPRINGDALE
Committee Agendas
Monday, September 16th, 2013
Multi-Purpose Room, #236
City Administration Building
Meetings begin at 5:30 p.m.

Ordinance Committee, Chairman Mike Overton:

1. **Discussion** of Downtown Sign Regulations, use of sidewalks for display of goods and restaurant/outdoor cafés use, presented by Patsy Christie, Planning Director.
2. **An Ordinance** amending Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, declaring an emergency; and for other purposes, presented by Mike Irwin, Fire Chief. **Pg's 2-7**

Street & CIP Committee, Chairman Rick Evans:

3. **An Ordinance** to waive competitive bidding to rehab the remaining nine (9) Christmas scenes for city displays, presented by Wyman Morgan, Director of Admin. & Financial Services. **Pg. 8**
4. **A Resolution** appropriating Capital Improvement Funds for the Springdale Public Library, presented by Marcia Ransom, Library Director. **Pg's 9-21**
5. **Discussion** of Sunset/Pierce/Quandt Drainage improvements, presented by Mike Overton.

Committee of the Whole:

6. **Update** of committee appointments and chairmanships. **Pg. 22**

Finance Committee, Chairman Brad Bruns:

7. **A Resolution** authorizing the engagement of BKD, LLP for the 2013 audit, presented by Denise Pearce, City Clerk. **Pg's 23-42**

That which is underlined is added and that which is stricken through is deleted.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ARTICLE 2,
SECTION 12 OF THE ZONING ORDINANCE OF
THE CITY OF SPRINGDALE, ARKANSAS,
DECLARING AN EMERGENCY; AND FOR
OTHER PURPOSES.**

WHEREAS, Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, contains the regulations and procedures associated with the consideration of conditional use requests on lands in the City of Springdale, Arkansas;

WHEREAS, Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, is in need of revision;

WHEREAS, it is in the best interest of the City of Springdale, Arkansas, that Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, be amended;

WHEREAS, a public hearing was held before the Springdale Planning Commission on October 1, 2013, after notice was given of said hearing as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS:

Section 1: Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, is hereby amended to read as follows:

Sec. 12. – Conditional uses on appeal to planning commission.

The planning commission shall hear at a scheduled public hearing only such conditional use as is specifically authorized to pass on by the terms of Article 4 of this chapter; shall decide such questions as are involved in determining whether such conditional uses shall be recommended for approval to the city council; and shall recommend approval, modify or deny conditional uses at its discretion with the conditions and safeguards as are appropriate under this ordinance. Approval of a conditional use shall not be granted as a matter of right, but shall be granted only in situations where said use is in harmony with the character of the neighborhood and zone in which it shall be located and the structure in which it is to operate meets building and fire codes as adopted by the City. Once a conditional use is approved that conditional use is personal to the applicant and is limited to the location to which it was approved and may only be changed to another conditional use through further action of the planning commission and the city council. Once a

conditional use is approved that use may continue so long as it abides by the findings of this subsection and any special conditions placed upon the use by the planning commission and the city council.

If a complaint is filed with the planning commission by an adjoining property owner or city employee concerning an alleged violation of a conditional use, the planning commission shall notify the property owner of the complaint and schedule a public hearing. If after the public hearing the planning commission finds a violation to exist and that violation is not corrected within thirty (30) days, the planning commission may vote to discontinue the conditional use. The property owner shall be notified of the action of the planning commission and shall have fifteen (15) days from the date of the notice to discontinue the use or file and appeal with the city council. The filing of an appeal stays all proceeding and the city council shall make the final determination.

A conditional use may be changed to a use by right in the zoning district upon approval by the planning commission and the city council. The conditional use application shall indicate that the applicant is requesting that the conditional use be made a use by right on the subject property and the planning commission shall recommend approval, modify or deny the use by right at its discretion with the conditions and safeguards as are appropriate under this section.

Under no circumstances shall any action of the planning commission or city council be considered as the granting of a variance of any provision of any other protective code adopted by the city.

The following procedures shall be followed before a conditional use may be granted:

- a. *Written application.* A written application for a conditional use shall be submitted to the planning director with a fee, as determined by resolution of the city council, to recover costs of public notices and other expenses, and shall contain the following information:
 1. The name, address and phone number of the applicant. An applicant, other than an individual, must submit formal documentation indicating who is authorized to represent the company or organization.
 2. The status of the applicant, profit or non-profit. For non-profit organizations executed and filed documentation must be submitted verifying non-profit status.
 3. The name of the record title holder of the property, along with a copy of the warranty deed, and an indication, by the signing of the application for conditional use, that the title holder is aware of the conditional use being sought. For record title holders that indicate ownership other than by a

single person, formal documentation indicating who is authorized to represent the company or organization is required.

4. Legal description and street address of the property involved.
 5. The specific use unit (pursuant to Article 5) for which the conditional use is sought on appeal.
 6. A description of the conditional use sought and the reasons why it should be approved.
 7. A statement obtained from the Chief Building Official and Fire Marshal indicating compliance of the structure to adopted building and fire codes for the proposed conditional use or required upgrades and/or improvements required for use of the structure for the proposed conditional use.
 8. A notarized statement by the property owner and applicant recognizing all structural alterations requirements that must be completed inspected and approved prior to occupancy of the structure.
 - ~~7~~9. The effect the proposed conditional use will have on the character of the neighborhood and its residents.
 - ~~8~~10. The zoning classification of the property.
 - ~~9~~11. The names and addresses of all adjacent property owners of the property subject to the conditional use permit.
 - ~~10~~12. Evidence in the form of a signed affidavit, that notice has been given to all adjacent property owners of the project subject to the conditional use after the application has been accepted and placed on the planning commission agenda. The applicant shall be responsible for providing such notice by certified mail, return receipt requested, to the last known address of such record owner(s) as certified by a licensed abstractor or a licensed land surveyor within the past sixty (60) days.
 - ~~11~~13. The required affidavit and supporting exhibits (mailing receipts, list of property owners of record and copy of notice) shall be filed with the planning office no later than seven (7) days prior to the meeting.
 - ~~12~~14. A site plan must be attached in conformance with Article 2, section 13.
- b. *Notice and public hearings.* An application for conditional use approval shall be noted on the published agenda of the next regularly scheduled planning commission meeting, at which time a public hearing shall be held by the planning commission on the proposed conditional use, after:
1. A notice has been published in a newspaper of general circulation in the city at least one time fifteen (15) days prior to the public hearing, which notice sets forth the time and place of such hearing and the conditional use proposed.
 2. The adjacent property owners subject to the conditional use request have been notified by certified mail, return receipt

requested, at least ten (10) days prior to said hearing by the applicant and an affidavit and supporting exhibits are filed with the planning office not later than seven (7) days prior to the hearing.

3. The Planning Department will post NOTICE OF PUBLIC HEARING sign(s) on said property for which a public hearing has been set at least ten (10) days prior to the hearing indicating the date and time of the hearing. Such sign(s) shall be clearly visible, unobstructed to the passing general public, and posted on or near the front property line.
 4. The applicant shall be present at the meeting for the matter to be considered. If the applicant is unable to attend, written authorization from the applicant authorizing representation must be presented to the commission for the matter to be considered. Any decisions made by the designated agent shall be binding on the landowner.
- c. *Development standards and review guidelines.* In carrying out the purposes of this section, the following development standards and design specifications shall be applicable to the conditional use review and approval. The appropriateness of these standards shall be determined at the discretion of the planning commission and for each specific conditional use location.
1. Ingress and egress to property and proposed structures thereon with particular reference to automotive and pedestrian safety and convenience, traffic flow and control and access in case of fire or catastrophe.
 2. Off-street parking and loading areas where required, with particular attention to the items mentioned above and the economic, noise, glare, or odor effects of the conditional use on adjoining properties and properties generally in the district.
 3. The proposed structure(s) is or can be made compliant with adopted building and fire codes for the proposed use.
 - ~~34.~~ Refuse and service areas, with particular reference to the item in 1 and 2.
 - ~~45.~~ Utilities, with reference to locations, availability and compatibility.
 - ~~56.~~ Screening and buffering with reference to type, dimension and character.
 - ~~67.~~ Sign, if any, and proposed exterior lighting with reference to glare, traffic, safety, economic effect, and compatibility and harmony with properties in the district.
 - ~~78.~~ Yard requirements and other open space requirements.
 - ~~89.~~ The size and shape of the site, including the size, shape and arrangement of proposed structures in keeping with the intent of this chapter.
 - ~~910.~~ Proposed landscaping meeting the requirements of this chapter. Landscaping may be increased in accordance with

the judgment of the planning commission to accomplish the desired protective and aesthetic effect.

~~10~~11. General compatibility with adjacent properties and other property in the general district.

- d. *Planning commission recommendations.* The planning commission shall review conditional use applications at a scheduled public hearing, at which time interested persons may appear and offer information in support of or against the proposed conditional use. The planning commission may then take one of the following actions: approve the conditional use permit as submitted; approve the conditional use with modifications; or deny the conditional use. The planning commission may impose conditions and restrictions upon the premises benefited by a conditional use permit as may be necessary to reduce or minimize the injurious effects of the conditional use. The conditional use must insure compatibility with the surrounding property to better carry out the general intent of this regulation.
- e. *City council action.* If the planning commission approves the conditional use as submitted, or approves the conditional use with modifications, the conditional use will be referred to the city council for consideration. The city council, by majority vote, may take one of the following actions: approve the conditional use as submitted by the planning commission; approve the conditional use with modifications; deny the conditional use; or, return the proposed conditional use to the planning commission for further study and recommendation. If action is not taken by the city council within sixty (60) days of the planning commission's submission of the proposed conditional use to the city council, then the applicant shall be required to re-petition for the conditional use.
- f. *Appeal.* Any person who is aggrieved by the decision of the planning commission to deny a conditional use application shall have the right to appeal to the city council by submitting a written request to the city clerk within fifteen (15) days, along with an affidavit stating that adjacent property owners have been notified of the appeal to the city council. The appeal will be placed on the city council agenda no later than the second meeting following the filing of the appeal.
- g. *Re-petitions.* No petitions for a specific conditional use which was denied shall be reconsidered by the planning commission within twelve (12) months from the date of final disapproval thereof, unless there is written evidence submitted to the planning commission which justifies reconsideration.
- h. *Conditions binding.* No conditional use which has been approved shall begin operation until all requirements imposed by the planning commission and city council have been met

and a certificate of occupancy has been issued. The violation of any condition so imposed shall constitute grounds for revocation of the conditional use authorization. Such conditions may include time limits for exercise of the conditional use authorization; otherwise, any exercise of such authorization must commence within sixty (60) days. No conditional use authorized by the planning commission or city council shall be subsequently submitted to the board of adjustment for a variance. Amendments or changes to a conditional use authorization must follow the same process as the original conditional use. No building permit shall be issued except in conformance with the provisions of this section.

Section 2: All other provisions of Article 2, Section 12 of the Zoning Ordinance of the City of Springdale, Arkansas, not specifically amended by this Ordinance shall remain in full force and effect.

Section 3: Emergency Clause: The implementation of the amended ordinance will be unreasonably delayed if not allowed to take affect immediately, and therefore an emergency is hereby declared to exist and this ordinance shall become effect immediately upon its passage and approval.

PASSED AND APPROVED this _____ day of _____, 2013.

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM:

Ernest B. Cate, City Attorney

ORDINANCE NO. _____

**AN ORDINANCE TO WAIVE COMPETITIVE BIDDING
TO REHAB THE REMAINING NINE (9)
CHRISTMAS SCENES FOR CITY DISPLAYS**

WHEREAS, the City of Springdale desires to rehab the remaining nine (9) Christmas scenes to extend the life of the frames for many years of enjoyment to the citizens; and

WHEREAS, last year the City of Springdale utilized Get Lit, LLC to rehab the snowflakes on Emma Avenue; they were powder coated and restrung with LED lights, which reduces electrical consumption and we found their work to be of good quality and performed in a timely manner; and

WHEREAS, Get Lit, LLC has proposed to have the nine (9) remaining Christmas scenes powder coated and restrung with LED lights with the amount not to exceed \$32,000.00; and

WHEREAS, the City Council previously appropriated \$290,000 for a Christmas light drive thru display project that has not been used; and

WHEREAS, Arkansas Code 14-58-303 states, "The governing body, by ordinance, may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical";

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that

Section 1. This Council finds that due to the limited time of getting the displays ready for the Christmas season and to have the same company that is already familiar with our lighting system, we feel competitive bidding is not feasible or practical in the rehabbing of the nine (9) Christmas scenes. Therefore, competitive bidding on the rehabbing and lighting of the Christmas scenes from Get Lit, LLC is here by waived with the amount not to exceed \$32,000.00.

Section 2. That \$32,000.00 of the \$290,000.00 of CIP funds previously appropriated for a Christmas light drive thru display is hereby appropriated for rehabbing and lighting of Christmas scenes and the balance of \$258,000.00 is returned from appropriation for park land acquisition.

Section 3. Emergency Clause. It is hereby declared that an emergency exists, and this ordinance being necessary for the immediate preservation of the health, safety, and welfare of the citizens of Springdale, Arkansas, shall be effective immediately upon passage and approval.

PASSED AND APPROVED this _____ day of September, 2013.

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM

Ernest B. Cate, City Attorney

RESOLUTION NO. _____

**A RESOLUTION APPROPRIATING CAPITAL
IMPROVEMENT FUNDS FOR THE
SPRINGDALE PUBLIC LIBRARY**

WHEREAS, the Library Director has requested funds for metal shelving, display units, bookcarts and audio visual improvements for the Springdale Public Library, and

WHEREAS, these improvements are supported and recommended by the Springdale Public Library Foundation Board, and

WHEREAS, the Springdale Public Library is important to the quality of life for our citizens;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that \$100,425.00 of capital improvement funds is hereby appropriated for the capital improvements in the Springdale Public Library.

PASSED AND APPROVED this 24th day of September, 2013.

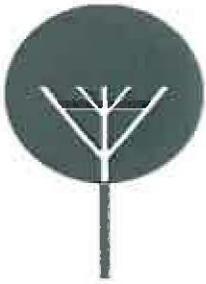
Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM:

Ernest Cate, City Attorney



Springdale
Public
Library
Foundation

Board of Directors

Todd Wood
President

Ginny Owen
Vice President

Joy Drummonds
Ann Applegate
Robin Wages

Executive Director

Marcia Ransom

405 S. Pleasant
Springdale, AR 72764
Tel 479-750-8180
Fax 479-750-8182
www.springdalelibrary.org

August 13, 2013

Members of the CIP Committee
Springdale City Council
City of Springdale
201 Spring Street
Springdale, AR 72764

Dear Members of the Committee:

The Springdale Public Library Foundation Board supports the Library proposal which is before the Committee for acquiring library furnishings and for support in improving the use of technology in the Library's public meeting rooms.

The Library is currently undergoing a refurbishing , the first major work that has been done since the 1999/2000 renovation and expansion. Since that time, use of the Library has grown phenomenally.

The Foundation has invested a significant portion of its resources on this project. While we strongly support the Library, our resources are limited . Accordingly, we urge the Committee to support the Library proposal.

Sincerely,

Todd Wood, President

MEMO

September 10, 2013

To: Wyman Morgan
Director, Finance & Administration

Fr: Marcia Ransom
Director, Springdale Public Library

Re: CIP Proposal

The Springdale Public Library Foundation Board has been concentrating its resources on improving the condition and appearance of the Library. About half of the floor coverings throughout have been replaced, all interior spaces will be painted in September, numerous lighting fixtures will be replaced and all furnishings will be reupholstered. The Foundation, along with the Friends of the Library, is planning for the installation of a coffee bar in an interior space that will open up to the current Gallery.

The Board has asked that I take our request for metal shelving and display furnishings, all standard items that will be used for decades and are critical to the function of a library, to the CIP Committee. We are also submitting a plan for upgrading the audio visual technology in our public meeting rooms which is critically needed and will be an investment in our future and a benefit to community groups using the rooms.

The following is an explanation for the items requested:

Metal Shelving

In 1999, when we expanded the facility we had an odd assortment of metal shelving, most of which was ill suited for the new building. We were very budget conscious, however, and determined to purchase about half of what was needed and for the remainder a local shop modified 160 of the old units for \$20 each. That was a tremendous savings for us and was a good plan given the circumstances at the time. There are problems, however, nearly 15 years along. The shelving was old to begin with and many units have lost their leveling devices. There are at least five different brands and though they look similar, parts are not interchangeable. Our plan is to replace the 160 units that were modified and to add six units for growth in areas where space allows. We'll gain more shelving space by purchasing an additional shelf for the units in this order and for some of our existing shelving.

Replacement of these units would bring the entire shelving collection up to the same standard that we determined in 1999, and it would all be the same brand and style so as to be interchangeable. The quote of \$54,314.32 for this shelving is from Missco Contract Sales, LLC, an Arkansas company that sells predominantly to libraries and has a State of Arkansas TAG contract for this product. Shipping charges will be added once the shipping date is established.

Mar-Line Display Units

These are specialized display units that fit on shelving end-panels and will hold the Teen DVD collection. These are available from major library supply vendors for about \$1,000 each. With tax and shipping the amount for three units is \$3,198.47.

Two-sided Bookcarts

During the 1999/2000 project, we moved the entire collection of 100,000 items numerous times. We used the services of professional movers who provided specially designed carts. In the upcoming move during the installation of the new shelving, we'll be off-loading 50,000 books at once in order for the installers to tear down the old shelving and install the new. We have a plan to move and store these books without the expense of hiring movers but we will need a minimum number of heavy-duty carts. These carts are designed to hold 32 linear feet and 900 lbs. each. We are proposing having six bookcarts built for \$825 each, total cost with tax would be \$5,408. We have room to store these carts and will have them for future use.

Browsing Display Units

Browsing bins for holding children's books and audio/visual materials have become standard fixtures in libraries the past several decades. They present items at a child's level in browsing order. Various models are available from library vendors, ranging in price from \$400 - \$1,000 each. We have a quote for the construction of 30 units at \$588 ea. for a total of \$19,272.

Public Meeting Room Audio Visual Improvements

The Library has three public meeting rooms that are used for library programs and can be booked by members of the public for group use. Several thousand people attend meetings in these rooms annually. The technology in the rooms is limited to what we determined we could afford in 1999. The Shiloh Room has a screen for viewing and the Board Room has a grease board. Those are the only installed products. We currently use projectors on carts parked in the middle of the audience and have electrical cords taped to the floors. The proposed products and installation would allow us a seamless approach in using audio visual resources.

Total Funds Requested

The total amount the Library is requesting in this proposal is \$100,421.16.

SPRINGDALE PUBLIC LIBRARY	
CIP PROPOSAL	
August 19, 2013	
Metal Shelving	\$54,314.32
5% Contingency	\$2,715.72
Freight - estimate	\$2,000.00
Mar-Line Display Units	\$3,199.00
Two-sided Bookcart	\$5,432.00
Browser Display Units	\$19,360.00
Meeting Room Audio Visual Upgrades	\$13,400.12
TOTAL	\$100,421.16

PRICING ESTIMATE

MISSCO Contract Sales, LLC
 Mack Skeen, Sales Representative
 2116 Rannoch Trace
 Fort Smith, AR 72908
 479.957.2914 (cell)
 479.648.0469 (fax)

Date: July 2, 2013
 To: Marcia
 Springdale Public Library
 From: Mack Skeen
 Re: Shelving Estimates

The following pricing estimates are as requested. I believe that the revisions have all been included. Please let me know if you see otherwise. Pricing includes the quantity of book supports that you requested. I estimated 1285 for the first 3 items. Only the items in red include installation. Pricing is good for 45 days.

TAG	QTY	STOCK	DESCRIPTION	Unit	Total
Lg. Prnt	38	WF62082	8"/20" DF Shelving Unit - 5 levels	\$ 195.41	\$ 7,425.57
Fiction	107	WF62082	8"/20" DF Shelving Unit - 5 levels	\$ 195.41	\$ 20,908.85
add	125	BL3608A	Adjustable Shelf, 8"	\$ 10.81	\$ 1,350.86
	725	WBSW7	7" "W" book supports	\$ 3.50	\$ 2,537.50
YA	13	WBDF62100	10"/20" DF Divider Shelf Unit - 5 levels	\$ 308.41	\$ 4,009.33
Non-fict	3	WBDA62102	10"/24" DF Divider Shelf Unit, Adjustable Base - 5 levels	\$ 314.12	\$ 942.35
paperbk	3	W6636	Weld Frame, 36x66	\$ 35.47	\$ 106.42
paperbk	3	TBDF3620	20x36 DF Divider Base Shelf (flat)	\$ 54.18	\$ 162.54
paperbk	36	VCS3608A	36" x 7" x 7.5" Video Cassette/Paperback Shelf	\$ 21.36	\$ 769.14
add	80	VCS3608A	36" x 7" x 7.5" Video Cassette/Paperback Shelf (includes dividers)	\$ 21.36	\$ 1,709.20
add-YA	50	BDA3610A	10" x 36", Adjustable Divider Shelf	\$ 22.79	\$ 1,139.59
add-Span	130	BDA3612A	12" x 36", Adjustable Divider Shelf	\$ 24.50	\$ 3,185.50
Children's	14	TBDF3624	Fixed Base Divider Shelf, 24 x 36	\$ 59.00	\$ 826.00
Children's	48	BDA3612A	Adjustable Divider Shelf, 12 x 36	\$ 24.50	\$ 1,176.00
Speciality	5	ZZ3608A	ZigZag Shelf	\$ 28.00	\$ 140.00
Speciality	6	SDS3612A	Sloped Display Shelf	\$ 20.00	\$ 120.00
	18	PBBRB3615A	Picture Book Browser Box, 36"w x 15"d x 7"h	\$ 95.11	\$ 1,711.99
	15	HDBRB3611A	Media Browser Box, 36"w x 12"d x 6"h	\$ 84.55	\$ 1,268.29
			Sub-total		\$ 49,489.13
			Taxes (9.75%)		\$ 4,825.19
			Total		\$ 54,314.32



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Item # or Keywords

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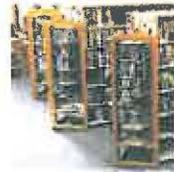
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Home / MAR-LINE® Modular Rotor Frame Displays - Plastic Towers



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MAR-LINE® Modular Rotor Frame Displays - Plastic Towers



Ships from Manufacturer

Assembly Required

Description | Specs | Shipping | Reviews

- Form a variety of configurations with this unique rotor island
- Start with a 2-tower starter unit (2 frames in a corner pattern) then add additional towers to form an attractive display
- Solid oak frame

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Shelves :



Image	Description	Item No	Options	Price	Qty
	MAR-LINE® Modular Rotor Frame Display, Starter 2-Tower (5-Tier)	88-0140	Wood Frame Finish: - Choose Option -	\$892.95	0
	MAR-LINE® Modular Rotor Frame Display, Starter 2-Tower (6-Tier)	88-0141	Wood Frame Finish: - Choose Option -	\$905.95	0
				<i>x 3</i> <i>2717.85</i>	
			Shelf Color: - Choose Option -	<i>tax</i> <i>Shipping</i> \$ 319	
	MAR-LINE® Modular Rotor Frame Display - 2-Tower 8 Tier Starter	89-0220	Wood Frame Finish: - Choose Option -	\$967.95	0
			Shelf Color:		

www.thelibrarystore.com/product/ad88-0140/s

Millworx Inc.

COMMERCIAL INTERIORS & CASEWORK

3885 Elm Springs Rd.
Springdale, AR 72762
Phone: 479-750-4989
Fax: 479-750-3327

Proposal for Springdale Public Library

Roll around cart similar to 3600 two-sided book cart drawing as provided. Constructed from 1" fir plywood with 5" hard rubber casters.

Price each
\$825.00

Quantities

$$\begin{array}{l} \$825 \times 6 = \$5432 \\ \text{with tax} \end{array}$$

Millworx Inc.

COMMERCIAL INTERIORS & CASEWORK

3885 Elm Springs Rd.
Springdale, AR 72762
Phone: 479-750-4989
Fax: 479-750-3327

Proposal for Springdale Public Library

Scope of work is as follows: 27-30 roll-around units per submitted drawing. 1 contrasting color for interior (either white or almond) and 4 different Wilsonart standard colors. Roll-arounds would have locking casters pre-installed. Edge banding would be 3mm depending on color choices. If no 3mm edge banding is available for given color choices a contrasting color would have to be selected.

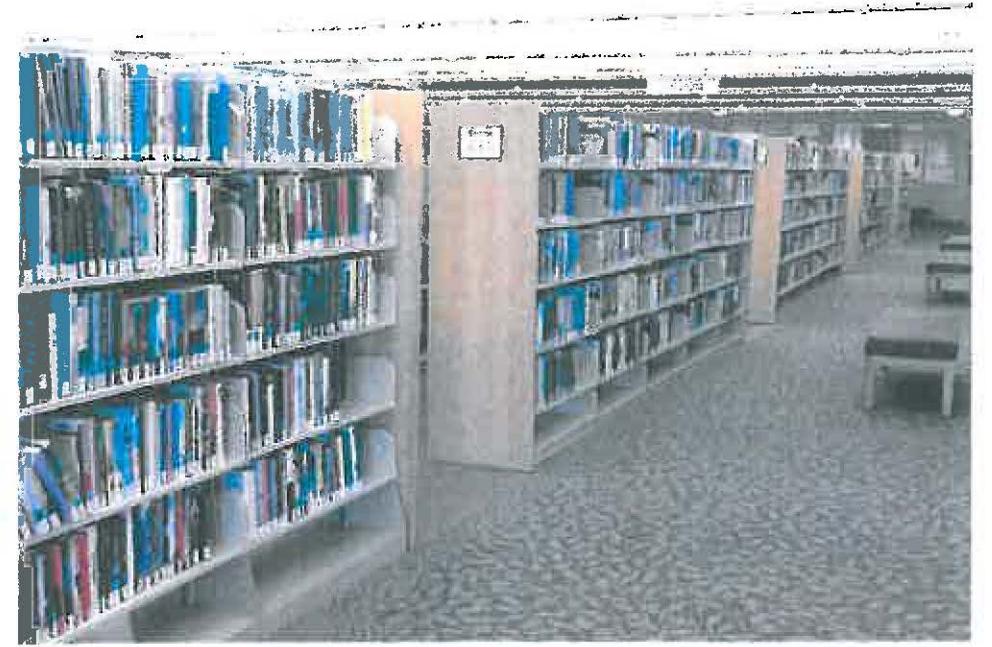
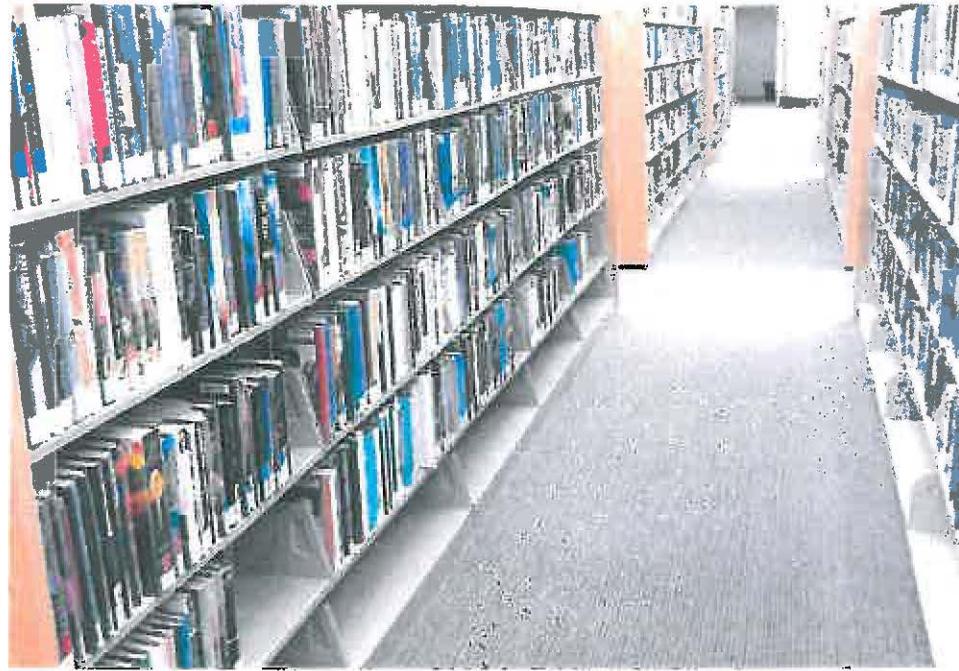
Price each, installed
\$588.00

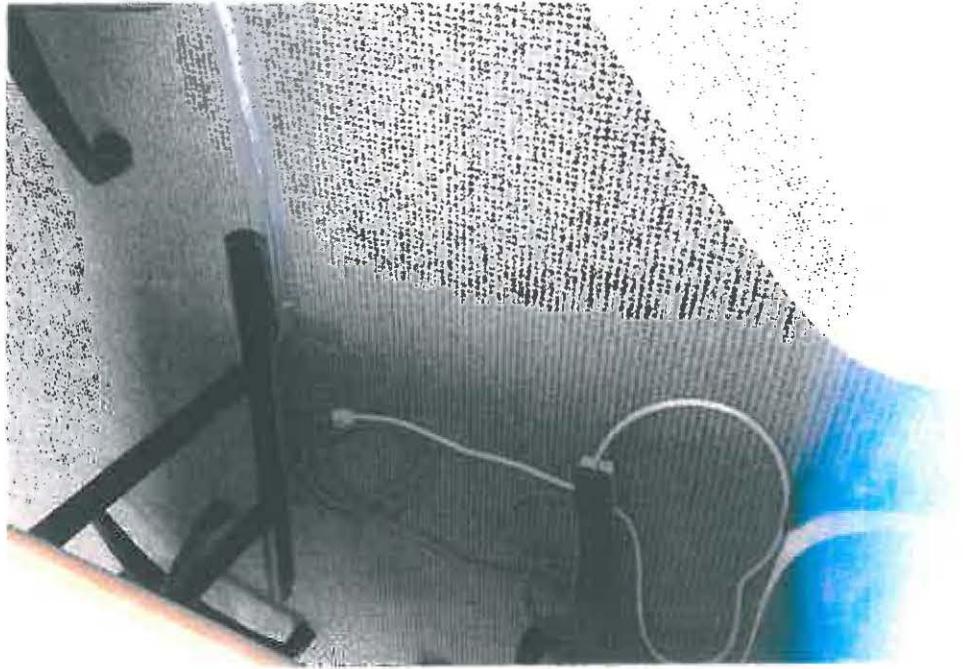
Quantities

\$19,360
with tax 30 total

18 PB
12 AV

Public Meeting Room Audio Visual Improvements					
	SHILOH ROOM		Price Ea.	Price All	
1	Projector		\$1,338.31	\$1,338.31	Ceiling Mounted, 4,000 Lumen, XGA Projector
1	Amplifier / In-ceiling Speakers		\$480.70	\$480.70	2-channel amplifier & 4 In-ceiling speakers
1	Apple iPad Adapter		\$38.24	\$38.24	
1	Projector Ceiling Mount Assembly		\$338.68	\$338.68	Projector ceiling mount assembly & cabling, wall plate
1	Installation		\$491.63	\$491.63	
1	Electrical Work		\$218.50	\$218.50	
			Total	\$2,906.05	
	CHILDREN'S AUDITORIUM				
1	Screen		\$540.79	\$540.79	10 foot manual pulldown screen, includes mounts
1	Projector		\$1,338.31	\$1,338.31	Ceiling Mounted, 4,000 Lumen, XGA Projector
1	Amplifier / In-ceiling Speakers		\$480.70	\$480.70	2-channel amplifier & 4 In-ceiling speakers
1	Apple iPad Adapter		\$38.24	\$38.24	
1	Projector Ceiling Mount Assembly		\$338.68	\$338.68	Projector ceiling mount assembly & cabling, wall plate
1	Large Screen Television with mount		\$1,300.00	\$1,300.00	
1	Installation		\$491.63	\$491.63	
1	Electrical Work		\$218.50	\$218.50	
			Total	\$4,746.84	
	BOARD ROOM				
1	Starboard		\$1,906.41	\$1,906.41	Hitachi 77 in. Starboard
1	Installation		\$163.88	\$163.88	
1	Projector		\$1,338.31	\$1,338.31	Ceiling Mounted, 4,000 Lumen, XGA Projector
1	Projector Ceiling Mount Assembly		\$338.68	\$338.68	Projector ceiling mount assembly & cabling, wall plate
1	Apple iPad Adapter		\$38.24	\$38.24	
1	Electrical Work		\$218.50	\$218.50	
1	Grease Board Removal		\$552.77	\$552.77	Remove board panel, patch wall, paint wall
			Total	\$4,556.78	
			Sub-Total	\$12,209.67	
			Sales Tax	9.75%	\$1,190.44
			Total Project Cost	\$13,400.12	





**SPRINGDALE CITY COUNCIL
STANDING COMMITTEES FOR 2013**

<p align="center"><u>Parks & Recreation Committee</u></p> <p>1 <u>Brad Bruns, Chairman</u></p> <p>2 <u>Jeff Watson</u></p> <p>3 <u>Kathy Jaycox</u></p> <p>4 <u>Rick Evans</u></p>	<p align="center"><u>Ordinance Committee</u></p> <p>1 <u>Mike Overton, Chairman</u></p> <p>2 <u>Brad Bruns</u></p> <p>3 <u>Kathy Jaycox</u></p> <p>4 <u>Rick Evans</u></p>
<p align="center"><u>Risk Management</u></p> <p>1 <u>Jim Reed, Chairman</u></p> <p>2 <u>Eric Ford</u></p> <p>3 <u>Jeff Watson</u></p> <p>4 <u>Rick Evans</u></p>	<p align="center"><u>Health, Sanitation & Property Maint.</u></p> <p>1 <u>Jim Reed, Chairman</u></p> <p>2 <u>Jeff Watson</u></p> <p>3 <u>Kathy Jaycox</u></p> <p>4 <u>Rick Evans</u></p>
<p align="center"><u>Personnel Committee</u></p> <p>1 <u>Kathy Jaycox, Chairman</u></p> <p>2 <u>Mike Lawson</u></p> <p>3 <u>Brad Bruns</u></p> <p>4 <u>Mike Overton</u></p>	<p align="center"><u>Street & Capital Improvement</u></p> <p>1 <u>Rick Evans, Chairman</u></p> <p>2 <u>Eric Ford</u></p> <p>3 <u>Jim Reed</u></p> <p>4 <u>Kathy Jaycox</u></p>
<p align="center"><u>Finance Committee</u></p> <p>1 <u>Brad Bruns, Chairman</u></p> <p>2 <u>Jeff Watson</u></p> <p>3 <u>Mike Overton</u></p> <p>4 <u>Eric Ford</u></p> <p>5 <u>Kathy Jaycox</u></p> <p>6 <u>Rick Evans</u></p> <p>7 <u>Jim Reed</u></p> <p>8 <u>Mike Lawson</u></p>	<p align="center"><u>Police & Fire Committee</u></p> <p>1 <u>Eric Ford, Chairman</u></p> <p>2 <u>Mike Lawson</u></p> <p>3 <u>Kathy Jaycox</u></p> <p>4 <u>Mike Overton</u></p>
<p align="center"><u>Technology Committee</u></p> <p>1 <u>Jim Reed, Chairman</u></p> <p>2 <u>Mike Lawson</u></p> <p>3 <u>Eric Ford</u></p> <p>4 <u>Brad Bruns</u></p>	<p align="center"><u>Comm. Block Grant</u></p> <p>1 <u>Mike Lawson</u></p> <p>2 <u>Jeff Watson</u></p> <p>3 <u>Jim Reed</u></p> <p>4 <u>Mike Overton</u></p>
<p align="center"><u>Advertising & Promotion Commission</u></p> <p>1. <u>Brad Bruns, City Council Member</u></p> <p>2. <u>Mike Overton, City Council Member</u></p>	
<p align="center"><u>Public Vehicle Commission</u></p> <p>1 to be appointed by Mayor</p> <p>2 to be appointed by Mayor</p> <p>3 to be appointed by Mayor</p>	

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE
ENGAGEMENT OF BKD, LLP FOR THE 2013 AUDIT**

WHEREAS, the City of Springdale is required to have an annual audit performed of its financial statements; and

WHEREAS, the City of Springdale's 2006 Series and 2012 Series Bond Ordinances require that the audit be performed in accordance with Government Auditing Standards issued by the Comptroller General of the United States and applicable state law; and

WHEREAS, the firm of Frost, PLLC performed the 2008 through 2012 audits of the City of Springdale, and

WHEREAS, it is the desire of the City of Springdale to have the 2013 audit conducted by BKD, LLP, and

WHEREAS, negotiations with this firm resulted in a proposed fee of \$70,000 for the 2013 audit, and

WHEREAS, accounting and auditing services have been declared to be professional services in Sec. 2-201 of the Springdale Code of Ordinances,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that the audit of the financial statements of the City of Springdale be performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and that the City retain the firm of BKD, LLP to perform the 2013 audit of the City of Springdale, including the Springdale Water and Waste Water Department, for a fee of \$70,000.

PASSED AND APPROVED this 24th day of September, 2013.

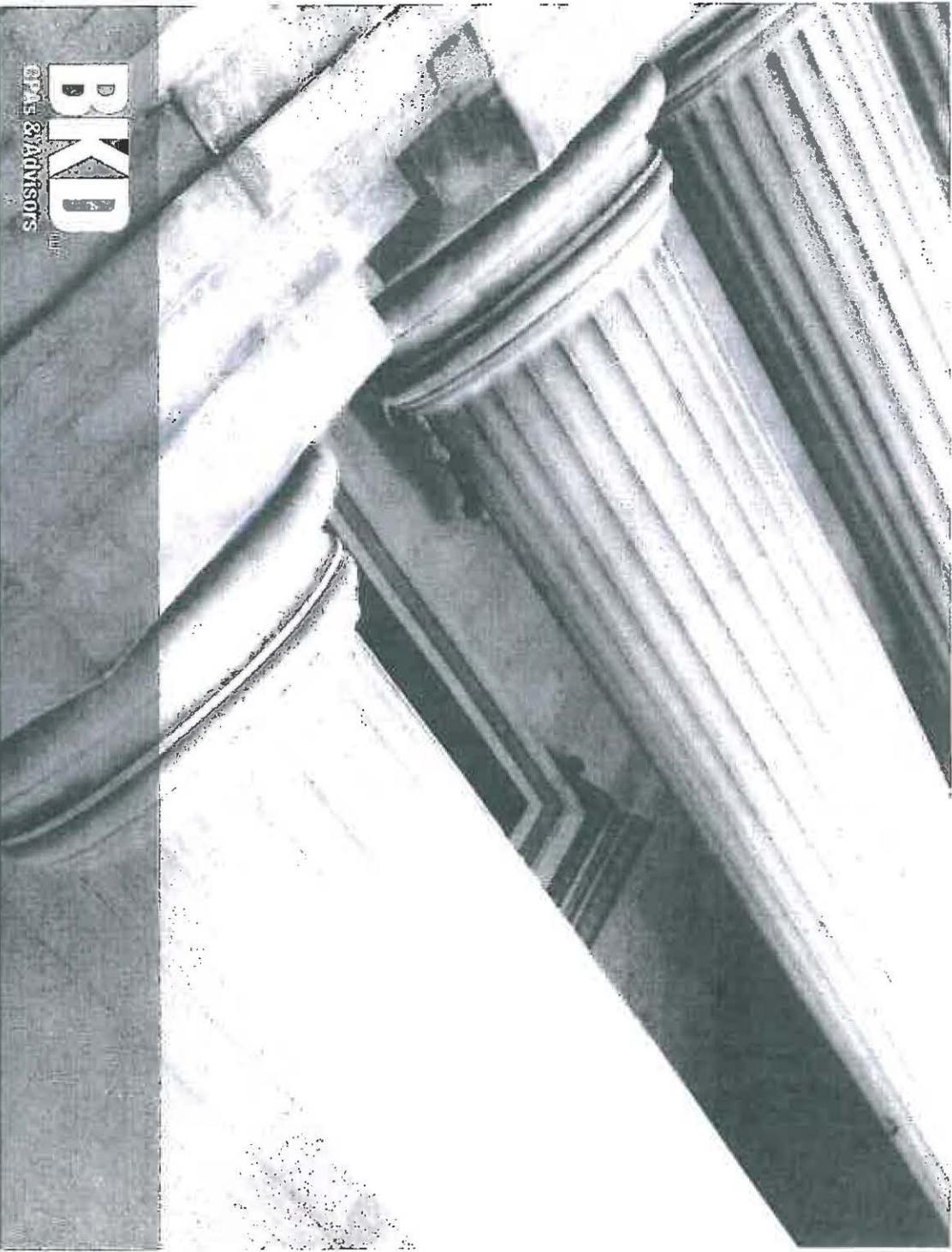
Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM:

Ernest B. Cate, City Attorney



CITY OF SPRINGDALE, ARKANSAS
COST PROPOSAL

bkd.com



Your Investment

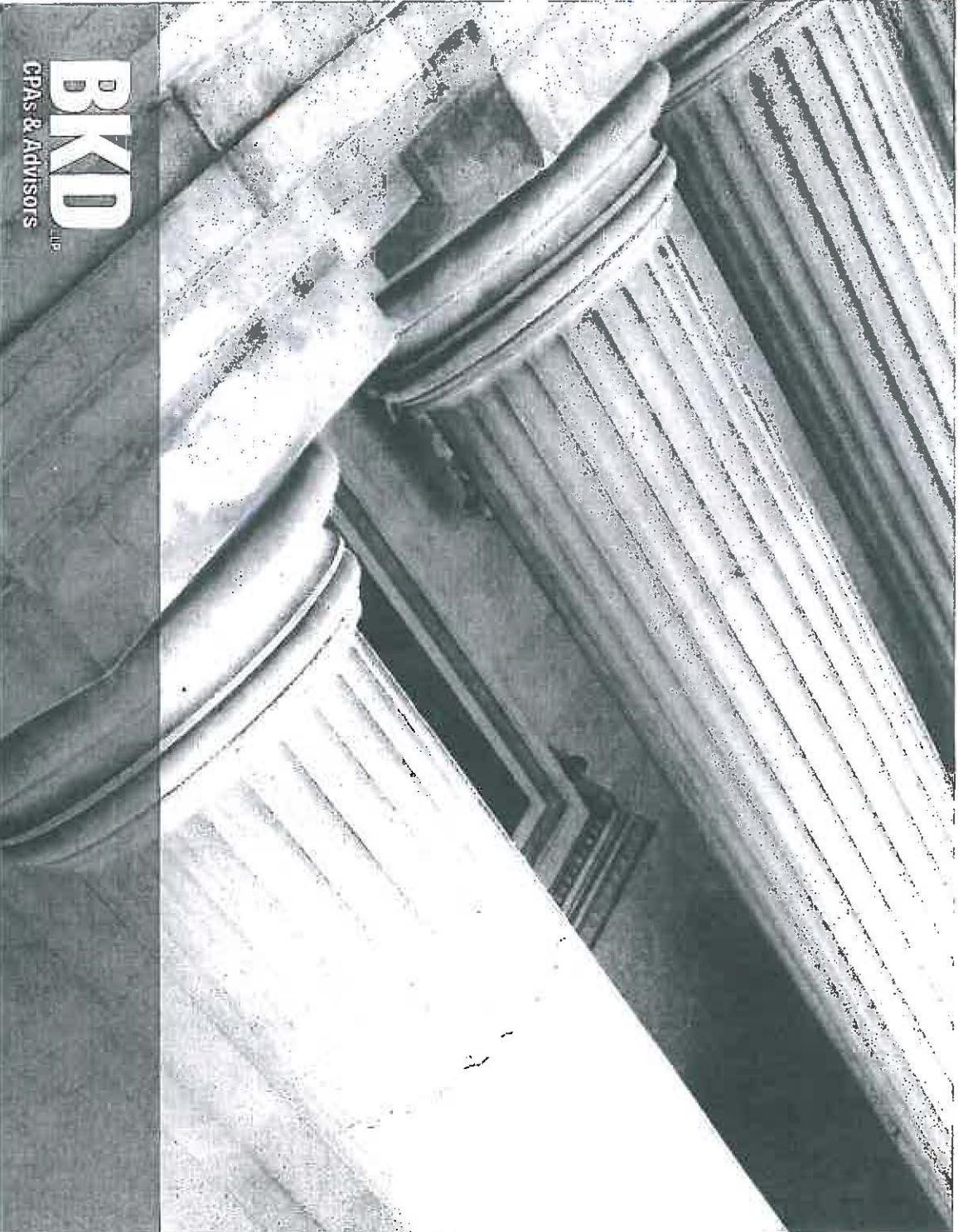
BKD, LLP knows our clients do not like fee surprises. Neither do we. Our goal is to be candid and timely, and we want to answer the City of Springdale, Arkansas' questions about fees upfront. We determine our fees by evaluating a number of variables: the complexity of the work, the project's scope, the time we will spend and the level of professional staff needed.

Proposed Fees

City of Springdale, Arkansas	
	2012
Financial Statement Audit under <i>Government Auditing Standards</i> for the City of Springdale, Arkansas, for the Year-Ending December 31	\$47,500
Single Audit under OMB Circular A-133 for Community Development Block Grant Program for the Year-Ending December 31	\$4,500
Financial Statement Audit under <i>Government Auditing Standards</i> for the Springdale Wastewater Department for the Year-Ending September 30	\$18,000
Total Fees	\$70,000

Our fees may increase if our duties or responsibilities change because of new rules, regulations and accounting or auditing standards. In addition, our estimate of fees does not include any time that may be required to address a restatement of the previously audited financial statements. We will consult with you should this happen.

Our acceptance of this engagement is subject to completion of our normal client acceptance procedures. Upon acceptance, the actual terms of our engagement will be documented in a separate letter to be signed by you and us. All information contained within this proposal is proprietary and confidential. The information provided in this proposal is intended for informational purposes only and may not be copied, used or modified, in whole or in part, without BKD's prior written approval. All statistics, numbers and representative clients presented in this proposal are as of May 31, 2012.



BKD
CPAs & Advisors

CITY OF SPRINGDALE, ARKANSAS
RECEIVING QUALITY & TIMELY AUDIT SERVICES FROM ADVISORS
WITH GOVERNMENT EXPERTISE

bkd.com



August 16, 2013

Ms. Denise Pearce
City Clerk/Treasurer
City of Springdale
City Administration Building
201 Spring Street
Room 203
Springdale, AR 72764

Dear Ms. Pearce:

The City of Springdale, Arkansas (the City) is mindful of those you serve—the thousands of residents who live, work and raise families in Springdale. However, amid a rebounding economy, many cities still face a number of unprecedented challenges—from delivering effective services with limited resources, to engaging citizens and keeping up with rapidly evolving technologies and socioeconomic demographics. As pressures from working with decreased state aid, falling property values and lower sales tax collections pose additional concerns, you recognize the importance of demonstrating your fiscal responsibility through accountability of funds. You need the resources, guidance and expertise of a national CPA and advisory firm that can help you have confidence in your financial statements and demonstrate your effectiveness at providing public services. We believe **BKD, LLP** is that firm.

BKD National Governmental Group works with hundreds of governmental clients nationwide, including cities and municipalities. This industry experience, as well as our involvement with national and state trade associations, including Government Finance Officers Association, National League of Cities and Association of Government Accountants, allows us to understand the specific issues facing the public sector. In addition to providing quality audit services, we can leverage our industry experience to share best practices and provide practical solutions to help the City with fiscal accountability, legislative changes, funding shortages, compliance responsibilities and risk management duties. That way, you can stay focused on what matters most—being accountable to the citizens of Springdale.

We believe our proposal will help you select our firm for timely, efficient and objective services delivered by experienced professionals. We will call you soon to answer questions you may have about this proposal, or you may reach us by phone or by email, as provided below.

Sincerely,


Andrew M. Richards, CPA
Partner
501.372.1040
arichards@bkd.com


J. Mark Lundy, CPA
Partner
479.845.0270
mlundy@bkd.com


Cynthia R. Burns, CPA
Manager
479.845.0270
cburns@bkd.com

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Response to Request for Qualifications

For your convenience, we have structured our proposal according to the questions in your Request for Qualifications (RFQ). We believe our proposal will demonstrate our qualifications to serve the City of Springdale, Arkansas (the City).

Experience & Availability of Staff

Other factors that will be considered include the Company's experience in auditing governmental units and Federal financial assistance programs, and the availability of staff with professional qualifications and technical abilities.

Firm Profile

BKD, LLP is one of the largest national CPA and advisory firms in the United States. Our approximately 2,000 CPAs, advisors and dedicated staff offer solutions to clients in all 50 states and internationally. BKD and its subsidiaries offer clients a variety of services in accounting, audit and assurance, tax, risk management, technology, corporate finance, forensic and valuation services and wealth management. We combine the insight and ideas of multiple disciplines to provide solutions to a wide range of industries, including not-for-profit, government, financial services, manufacturing, distribution, health care, construction and real estate.

BKD Delivers Value

It is important to monitor expenditures and receive exceptional value for your investments. However, informed consumers understand value is about more than just price. Value from a professional CPA and advisory firm is about the quality of the work and the merit of the advice. Expect BKD's work to be accurate and insightful. We stand behind it. Our Public Company Accounting Oversight Board (PCAOB) inspections and American Institute of Certified Public Accountants (AICPA) peer reviews demonstrate the firm's record of excellence.

As evidenced by our inclusion in **INSIDE Public Accounting's** 2011 and 2012 Best of the Best Firms lists, we also offer long-term consistency, exceptional performance and a national network of support and resources. BKD is large enough to help the City meet your goals. At the same time, we pride ourselves on hard work and low overhead, which keep our fees competitive. With our reputation, size, service and experience, you can consider us a good value.

Government Experience

National Government Expertise

BKD National Governmental Group works with more than 400 governmental clients nationwide, including approximately 150 cities and municipalities. We can leverage best practices learned from working with other government entities to help the City identify areas that may require attention, help increase operational efficiencies and **experience a clear point of view.**

In addition, our commitment to governmental entities includes being a leader in national and state associations, as well as in the development of governmental accounting and auditing standards. Our experience also has enabled us to establish connections with the following:

- ▲ Governmental Accounting Standards Board
- ▲ Office of Management and Budget
- ▲ U.S. Government Accountability Office
- ▲ AICPA Governmental Audit Quality Center member



Experience a clear point of view
with a national firm that works with
more than 400 government entities.

BKD

Local Government Expertise

Because of our work with governmental entities in Arkansas and nationwide, we believe BKD is well suited to meet your needs. Our industry experience and involvement with national trade associations, including the Government Finance Officers Association, Association of Government Accountants and National League of Cities, mean we have the expertise needed to help your organization demonstrate fiscal accountability, resource management and budgeting and debt administration.

Professionals in BKD's Arkansas offices provide services to multiple cities and their component units. We understand and have experience with Arkansas laws and other regulations that govern our government clients, including those required by Arkansas Code Section 14-58-101 (Municipal Accounting Law). Our Arkansas offices have professionals with significant government audit experience, offering the availability and responsiveness the City deserves.

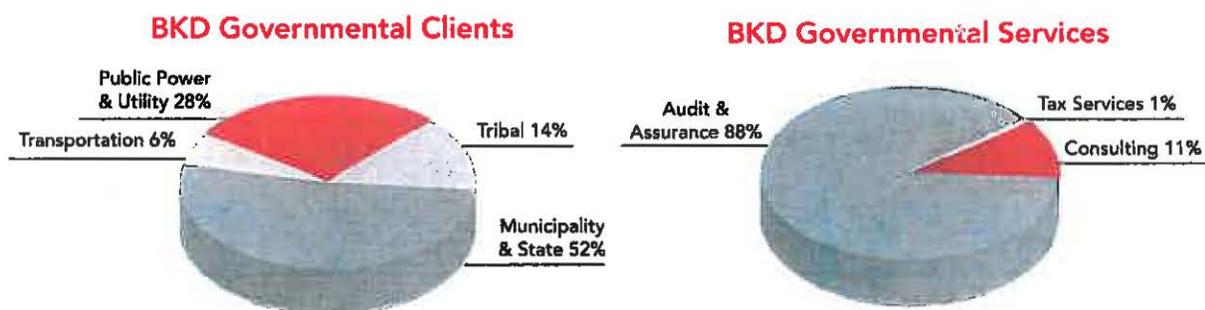
Significant OMB Circular A-133 Experience

BKD performs more than 350 Single Audits annually. As such, each year we perform audits in accordance with each of the OMB Cost Circulars and are familiar with their requirements for allowability of both direct and indirect costs, as well as the ability for the recipient to charge an administrative cost allowance under many federal programs. Our extensive experience providing compliance testing in accordance with OMB Circular A-133 can help properly perform and submit the City's Single Audit timely. Programs we commonly work with on municipal government audits include:

- ▲ Community Development Block Grant Programs
- ▲ U.S. Department of Transportation Grants
- ▲ U.S. Department of Energy Grants

Our Clients & Services

Geographically spread throughout the United States, our significant client base reflects the diversity of governmental entities, both in size and type of organization. The following graphs demonstrate the clients we serve and the services we provide.



Specialized Skills & Expertise

Our advisors offer specialized skills and expertise necessary to help you achieve your objectives. Our advisors include:

- ▲ Auditors and internal auditors
- ▲ OMB Circular A-133 audit professionals
- ▲ Payroll tax advisors
- ▲ Human resources and fringe benefit advisors
- ▲ Internal controls and risk assessment advisors
- ▲ Employee benefit plan professionals
- ▲ Finance advisors
- ▲ Litigation and support professionals
- ▲ Forensic advisors
- ▲ Strategic planners
- ▲ Information technology professionals

Our Commitment to Government

Our commitment to the industry accounting profession expands to involvement on national industry committees, such as the Governmental Accounting Standards Board (GASB) and AICPA.

Andy Richards, partner in our Little Rock office, was recently named to the GASB's Comprehensive Implementation Guide Advisory Committee. The 11-member committee advises the GASB on its Comprehensive Implementation Guide, which helps financial statement preparers apply a number of GASB pronouncements. Andy also was involved with the governmental accounting standards-setting process as a Practice Fellow with the GASB in Norwalk, Connecticut. He is a member of the AICPA State & Local Government Expert Panel, which identifies state and local government financial reporting and auditing issues and works to achieve resolutions benefiting the public interest.

Jim Brown, retired BKD partner, was selected January 12, 2012, to the seven-member GASB. He is serving a five-year term on the board that commenced on July 1, 2012. In this capacity, Jim is helping develop and improve the financial accounting and reporting standards used by state and local governments across the country. He has specialized in government accounting and auditing for nearly 40 years and served as a BKD partner for more than 25 years before retiring in May 2011. He was responsible for quality control and training for BKD's government and not-for-profit practice and acted as the firm's principal contact with GASB.

Essential Communication of Issues & Trends

BKD Thoughtware, our award-winning emails, video insights and webinars provide industry-specific information to keep you informed of changes in regulations and accounting and tax methods and provide complimentary training opportunities, which may be eligible for continuing professional education credit, on a variety of important topics. We encourage you to discover the wide array of resources available to governmental organizations on our website, bkd.com.

Representative Lists of Clients

BKD is proud to work with governmental clients in Arkansas, including:

Arkansas Department of Workforce Services	City of Little Rock
Arkansas Development Finance Authority	City of Pine Bluff
Central Arkansas Library System	City of Siloam Springs
City of Bentonville	City of Texarkana
City of Eureka Springs	Little Rock Port Authority
City of Fort Smith	

BKD also is proud to work with municipalities nationwide, including:

City of Aurora, Colorado	City of Lincoln, Nebraska
City of Bellevue, Nebraska	City of Lubbock, Texas
City of Boulder, Colorado	City of Nebraska City, Nebraska
City of Brookings, South Dakota	City of Oklahoma City, Oklahoma
City & County of Denver, Colorado	City of Ralston, Nebraska
City of El Paso, Texas	City of Seward, Nebraska
City of Indianapolis & Marion County, Indiana	City of Shreveport, Louisiana
City of Kansas City, Missouri	City of Springfield, Missouri
City of Kerrville, Texas	City of The Colony, Texas
City of Lancaster, Texas	City of Westminster, Colorado

Municipality Success Stories

- ▲ A large municipality with limited internal audit department resources wanted to perform franchise fee audits. The municipality selected BKD National Governmental Group to perform the agreed-upon procedures and report its findings to the city manager and city council. As a result of the initial engagement and subsequent audits, BKD helped identify approximately \$1.5 million in additional franchise fee revenue. In addition, a potential loophole in a franchise fee agreement, which has cost the city over \$300,000 in estimated revenue, was identified and brought to the city's attention.
- ▲ A mid-sized municipality that had recently hired a new director of finance wanted to issue its comprehensive annual financial report (CAFR) within six months of the year-end, which had not been accomplished in several years. The municipality selected BKD National Governmental Group, because of its expertise, local presence and commitment to provide unmatched client service, to issue the financial statements within their desired timeline. Despite getting a late start, being a new engagement and having several accounting issues, the deadline was met and management received much-deserved accolades from the city council. During the audit, BKD also identified several internal control issues and corresponding ideas for improvement, which the municipality is currently implementing.
- ▲ A small municipality that had been underserved wanted a fresh start from a CPA and advisory firm with industry expertise and breadth of talent. The municipality hired BKD National Governmental Group, which possessed all the attributes they desired. Although the first year of the engagement included restatements, audit adjustments, weaknesses in internal control and other accounting processes for the city, they were pleased with the level of attention they received from BKD and our willingness to help them understand the audit process, while delivering the audited financial statements more timely. The city was able to implement controls during the audit because of BKD's proactive and frequent communication.

Availability of Qualified Professionals

Year-Round Availability

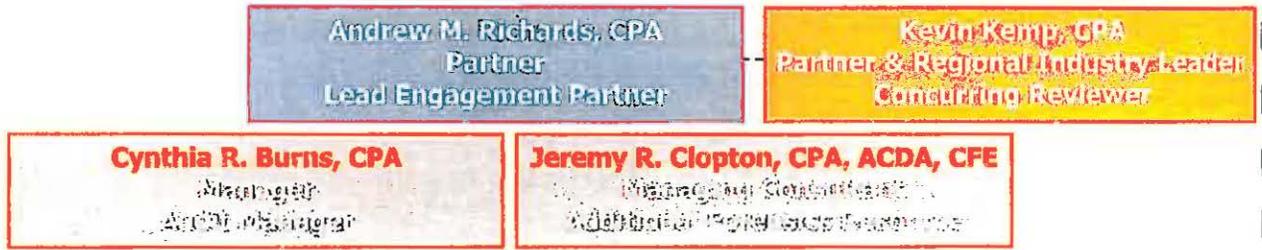
Being available to our clients is a priority and at BKD, unmatched client service is a team effort. One of the first things you will notice about BKD is our industry professionals are in communication with you frequently. We pay careful attention to the challenges you face to offer timely, proactive advice resulting in a better client relationship. This knowledge sharing between your team and ours can be beneficial in identifying effective and proactive solutions.

You will be supported by a team of individuals with a mix of skills and expertise who are well informed and readily accessible to discuss the ideas and issues that are important to you. Your services will be provided under the direction of Partner Andy Richards of BKD National Governmental Group. With more than 120 personnel located in BKD's three offices in Little Rock, Fort Smith and Rogers, Arkansas, and other resources throughout the firm, the City can be confident we have the right people with the right specialized training and experience assigned to your engagement available to assist you throughout the year.

Qualifications & Technical Abilities of Assigned Professionals

The most critical factor in providing high-quality service is choosing your engagement team. We take team selection seriously and have the appropriate team of advisors to meet your needs.

Engagement Team Organizational Chart



Engagement Team Experience



Andrew M. Richards, CPA
Partner

Andy is a member of BKD National Governmental Group. With more than 15 years of experience at BKD, he provides audit and advisory services to not-for-profit and governmental entities. He also assists the BKD National Office in providing technical support to BKD auditors, developing firm guidance on governmental accounting standards, reviewing governmental audit engagements, developing professional education on government-related topics and performing internal office inspections.

From December 2007 through January 2010, Andy participated in the governmental accounting standards-setting process as a Practice Fellow with the Governmental Accounting Standards Board (GASB) in Norwalk, Connecticut. During that time, he acted as a GASB project manager working on the Codification of Pre-November 30, 1989, Financial Accounting Standards Board Pronouncements project, GASB Statement No. 14, *The Financial Reporting Entity*, Reexamination project, as well as the GASB Comprehensive Implementation Guide update.

He also assisted the GASB technical research staff in responding to technical inquiries submitted by their constituency and performed several speaking engagements on behalf of GASB. He is currently a member of the GASB Comprehensive Implementation Guide Advisory Committee.

Andy is a member of the American Institute of Certified Public Accountants, where he serves on the State and Local Government Expert Panel, and Arkansas Society of Certified Public Accountants. He serves on the board of directors of Arkansas Literacy Councils, Inc. and has served as a local board member of the BKD Foundation.

He is a 1996 graduate of University of Arkansas, Fayetteville, with a B.S. degree in business administration and accounting.



Kevin Kemp, CPA
Partner

Kevin is a regional industry leader for BKD National Governmental Group and is a member of the firm's Not-for-Profit & Government Committee.

He has more than 19 years of experience providing audit and management consulting services to a client base that includes counties, municipalities and their component units, private colleges, utilities, state agencies and numerous service-related entities receiving government assistance. His team performs more than 75 Single Audits annually.

Kevin serves clients in obtaining tax-exempt financing, analyzing expansion opportunities and improving internal controls. He has served as primary contact for numerous clients, provided review services for audits subject to OMB Circular A-133 and maintained contacts with regulatory agencies. In addition, he has staff recruitment and training responsibilities.

His professional affiliations include membership in the Government Finance Officers Association (GFOA), Government Finance Officers Association of Texas, American Institute of Certified Public Accountants and Texas Society of Certified Public Accountants. He is a licensed CPA in Arkansas and Texas and serves on the Special Review Committee of the GFOA.

Kevin is a graduate of University of Central Arkansas, Conway, with a B.B.A. degree.



Cynthia R. Burns, CPA
Manager

Cynthia has more than nine years of experience providing audit services to not-for-profit and governmental entities, primarily municipalities. Her primary responsibilities are to oversee the day-to-day operations of the audit, including OMB Circular A-133 audits. Her experience has enabled her to become knowledgeable in organizations that must comply with OMB Circular A-133 standards, including municipalities and not-for-profit organizations.

She has significant experience auditing a variety of Single Audit major programs, including Community Development Block Grant, U.S. Department of Transportation grants, U.S. Department of Energy grants and Department of Health and Human Services programs. She has served a key role in the audits of the cities of Bentonville and Texarkana, Arkansas.

She has met the CPE requirements established by *Government Auditing Standards*.

Cynthia's professional memberships include the American Institute of Certified Public Accountants, the Arkansas Society of Certified Public Accountants, and the Governmental Finance Officers Association.

She is a 1984 graduate of Harding University in Searcy, Arkansas with a B.B.A. degree in accounting.

Additional Resource



Jeremy R. Clopton, CPA, ACDA, CFE
Managing Consultant

Jeremy is a member of BKD Forensics & Valuation Services division and specializes in providing fraud investigation and forensic data mining services. He assists with fraud investigations through a variety of tasks, including interviewing employees, obtaining evidence, examining documents, analysis of large data sets, estimating losses and presenting findings. He has investigated allegations of impropriety in a variety of companies and organizations, including privately held companies, financial institutions, cooperatives, governmental entities and not-for-profit organizations.

Jeremy has experience in using both ACL and IDEA data analysis software for forensic data mining and continuous auditing. His ability to speak the language of data management with his clients' staff, including management and information service professionals, helps facilitate a smooth and efficient process of identifying and extracting relevant data. His forensic data mining experiences include all major industries in both investigation and prevention projects. He also has helped design and implement continuous auditing solutions for organizations in a variety of industries, including Fortune 500 companies.

He is a frequent speaker on the topics of data analytics, continuous auditing and forensic accounting, appearing before local organizations, at national conferences and in international webinars. As a firmwide instructor, Jeremy provides training related to fraud awareness in the external audit function and use of ACL data analysis software to users of all levels.

Jeremy is a Certified Fraud Examiner (CFE), ACL Certified Data Analyst (ACDA) and member of the American Institute of Certified Public Accountants, Missouri Society of Certified Public Accountants and Association of Certified Fraud Examiners.

He is a 2005 *summa cum laude* graduate of Drury University, Springfield, Missouri, with a B.A. degree in accounting.

Efficient & Effective Audit Services

The audits of the City must be completed and audit reports delivered by June 15th following the years ending as stated above. The audits of the Springdale Water and Wastewater Department must be completed and audit reports delivered within two months after the fiscal years ending as stated above. Audit adjusting journal entries for the Springdale Water and Wastewater Department must be received within one month after the fiscal years ending as stated above.

Timely Delivery of Audit Reports

Performing your audit according to your timeline and providing timely delivery of drafts and audit reports are essential to your operations and among the expectations you have of your auditor. When these key items are delivered, confidence is established in the technical ability and professionalism of your service team. We are committed to a process that addresses issues quickly, evaluates the effects of new standards and establishes a plan to avoid unwanted surprises. Responsive Reliability is one of our client service standards, and meeting your timeline is something you can expect from BKD.

Timeline

We typically perform interim fieldwork for Arkansas municipal audits with a December 31 year-end between October and January, with final fieldwork performed between March and June of each year. We will work with management of the City to coordinate a mutually agreeable timetable for the completion of the City of Springdale and Springdale Water and Wastewater Department audits by the deadlines outlined in your RFQ.

Continuing Professional Education

Statements of qualifications must also include a statement that the Company has met the qualification standards and continuing education requirements of government auditing standards issued and prescribed by the Comptroller General of the United States.

BKD affirms the firm and all assigned key professional staff tracking the yellow book regulator are in compliance with governmental qualification standards, including governmental continuing professional education (CPE) requirements.

Our audit staff members are required to receive at least 120 hours of CPE every three years. For auditors involved with audits performed under *Government Auditing Standards*, this education includes the hours required to comply with *Government Auditing Standards Yellow Book* guidance. All individuals, including specialists, involved in performing fieldwork on *Government Auditing Standards* audits are required to obtain at least 24 hours of CPE every two years in subjects directly related to government auditing or the government environment. In addition, engagement team members responsible for planning, directing or reporting on *Government Auditing Standards* audits, e.g., partners, managers, in-charges and concurring reviewers, who spend more than 20 percent of their time performing *Government Auditing Standards* audits also are required to complete a minimum of 80 hours of CPE every two years that directly enhances their professional proficiency to perform audits.

BKD offers an internal, industry update seminar for supervisors through partners, as well as a seminar for our in-charge level employees. These seminars include auditing and accounting issues that are specific to governmental and not-for-profit clients, including *Government Auditing Standards*, Single Audits under OMB Circular A-133 and accounting standards for government financial reporting. BKD professionals also receive additional training from external sources.

Peer Review

A copy of the Company's latest quality review or peer review results must be included with the RFQ.

BKD is committed to providing quality audit services to our clients. We submit our work to external reviewers who challenge our approach and findings. We are proud of the findings from these reviews, which indicate our process works. A copy of our most recent AICPA peer review report is included in the Appendix.

AICPA Peer Review Letter



American Institute of CPAs
220 Leigh Farm Road
Durham, NC 27737-8110

December 12, 2011

Neal Spencer, CPA
BKD, LLP
910 E Saint Louis St Ste 400
Springfield, MO 65808-2670

Dear Mr. Spencer:

It is my pleasure to notify you that on December 8, 2011, the National Peer Review Committee accepted the report on the most recent system peer review of your firm. The due date for your next review is November 30, 2014. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report has a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Sincerely,

A handwritten signature in cursive script that reads "Betty Jo Charles".

Betty Jo Charles
Chair—National Peer Review Committee

Firm Number: 10002800

Review Number: 322773

*Administered by the
National Peer Review Committee*

T: 919.402.4502 | F: 919.402.4876 | aicpa.org

BKD Peer Review Report



System Review Report

To the Partners of BKD, LLP
and the AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BKD, LLP (the Firm) applicable to non-SEC issuers in effect for the year ended May 31, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The Firm is responsible for designing a system of quality control and complying with it to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*; audits of employee benefit plans, audits of carrying broker dealers and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice applicable to non-SEC issuers of BKD, LLP in effect for the year ended May 31, 2011, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. BKD, LLP has received a peer review rating of *pass*.

Clifton Gunderson LLP

August 17, 2011

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BKD

Additional Service Ideas

In addition to the service you have requested, we have included a hand-picked sample of additional service ideas for your consideration. These services could help you improve your compliance efficiency or bottom line. Examples of such services include:

Data Mining – Accounts Payable & Payroll

BKD's proprietary forensic data mining service is designed to use cutting-edge data analysis and mathematical algorithms to assist in identifying questionable relationships, *e.g.*, vendor/employee and other patterns indicative of fraud or questionable transactions. Forensic data mining may result in findings requiring additional follow-up or investigation. BKD can provide this service at your request or you can perform it internally. At the conclusion of the forensic data mining engagement, the findings are presented either orally or through a written report.

IntegraReport

Studies indicate that a typical organization loses 5 percent of its annual revenue to fraud and that the most common method of detecting fraud is through tips from employees. BKD offers a confidential way for the City's employees to report suspicious activity to help strengthen your antifraud program. BKD's IntegraReport hotline is accessed via an anonymous phone hotline or web-based portal and is monitored by BKD fraud professionals. The service includes providing management with full transcriptions of tips reported to the hotline. Assistance with hotline implementation, annual fraud training for employees, investigative services and forensic data mining also are available.



experience ideas

experience **BKD**^{LLP} CPAs & Advisors

Clients – Private and publicly traded companies, governmental entities, not-for-profit organizations and individuals

Total Personnel – Approximately 2,000

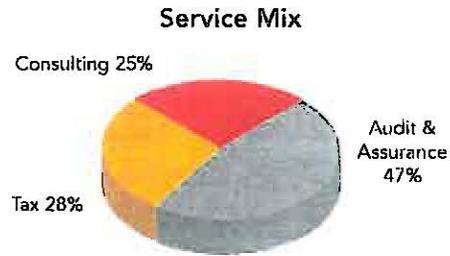
Partners & Principals – Approximately 250

Net Revenues – Approximately \$402 million

Fiscal Year-End – May 31

Founded – 1923

Locations – 31 offices serving clients in all 50 states and internationally



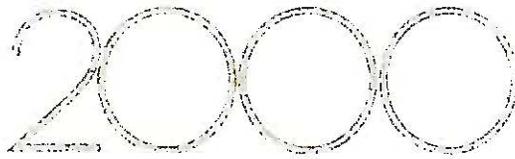
Client Service – The **BKD Experience** is a promise of unmatched client service brought to you by approximately 2,000 CPAs, advisors and dedicated staff who take your business personally.

International Solutions – The firm is one of the largest members of Praxity, AISBL, a global alliance of independent firms serving clients in more than 80 countries. We offer multinational clients a gateway to the global marketplace with services delivered by alliance firms committed to the highest standards required in international business.

Professional Affiliations – BKD is a member of the American Institute of Certified Public Accountants (AICPA) and its three quality centers: Center for Audit Quality, Employee Benefit Plan Audit Quality Center and Governmental Audit Quality Center.

BKD is registered with the Public Company Accounting Oversight Board (PCAOB), which is required to serve as an independent auditor of public companies. BKD audits approximately 80 U.S. Securities and Exchange Commission registrants, including more than 30 benefit plans.

Mission Statement – The mission of BKD is to always strive for excellence in providing services to clients, create rewarding career opportunities and maintain sound professional, business and financial standards.



The BKD Experience is a promise of unmatched client service brought to you by approximately 2,000 CPAs, advisors and dedicated staff who take your business personally.

BKD PRIDE Values



experience



Our Values

What's important to you? A commitment to excellence? Independence and objectivity? A broad skill set? Exceeding expectations? At BKD, these are all essential. That's why every day you can see our partners and employees "living the PRIDE." These values – passion, respect, integrity, discipline and excellence – are the hallmarks of BKD and guide us as we provide solutions for your business and financial needs. Experience what BKD PRIDE values can mean for you.

P

PASSION

- Passion for service to others
- Passion for making tomorrow better than today

Experience how our dedication and enthusiasm for making tomorrow better than today can help you make informed decisions to improve business and financial outcomes.

R

RESPECT

- Respect for the differences that make our team strong
- Respect for our legacy and the benefits of change

Experience how our respect for diversity can provide a variety of skills and talents to meet your needs. Respecting the lessons of our legacy and yours, we can help you capitalize on the opportunities change inevitably offers.

I

INTEGRITY

- Integrity to do the right thing
- Integrity to be objective and independent

Experience how our integrity and objectivity can help you make smart business decisions. You want an advisor to tell you what you need to know, not just what you want to hear.

D

DISCIPLINE

- Discipline in process and innovation
- Discipline to balance professional and personal commitments

Experience how our well-established protocols and low-risk approaches can help resolve issues and advance your goals.

E

EXCELLENCE

- Excellence in skills and competencies
- Excellence in our quest to be the best

Experience how our ambition and knowledge, commitment to lifelong learning and drive to improve technical and analytical skills can work to consistently surpass your expectations.