

TEMPORARY OPEN AIR PERMIT PROCEDURE

***** (Give customer copy of the Ordinance) *****

1. Customer needs to fill out the application (This is the longer Form)
2. A 500.00 bond from any insurance company (Or it can be higher). A check for 500.00 may be written out to the city and we will refund after 45 days. (**Businesses who hold a business license in Springdale are exempt from this**)
3. Written permission on business letterhead (if possible) from the property owner to allow them to set up on their property.
4. A site sketch illustrating how the applicant will comply with the regulations & restrictions contained in the Temporary open air ordinance.
5. Copy of the applicant's drivers license.
6. **\$50.00** to pay for a minimum seven days at a time
7. **\$100.00** to pay for fourteen days at a time. (limit of 14 days at one address per calendar year.)

License for 7 days _____

Special Events _____

APPLICATION FOR LICENSE TO OPERATE TEMPORARY OPEN-AIR ENTERPRISE IN THE CITY OF SPRINGDALE, ARKANSAS

Applicant's Name _____

Address _____ Telephone _____

Date of Birth _____ Social Security No. _____

Employer's Name (if different from applicant) _____

Address _____ Telephone _____

Date of Birth _____ Social Security No. _____

1. Nature, Character, and Quality of Goods, Wares, or Merchandise to be offered for sale: _____

2. Specific location of the temporary open-air enterprise (use exact location and street address): _____

3. Arkansas Sales Identification No. (attach proof that Arkansas has issued you a sales tax identification no.): _____

4. If special event, name the event and dates of the special event. _____

5. Other permits or licenses issued to applicant by City of Springdale in last 5 years. _____

NOTE TO APPLICANT: The following must accompany the application:

_____ 1. A site sketch illustrating how the applicant will comply with the regulations and Zoning requirements, restrictions contained in Ordinance #4327.

_____ 2. A \$500.00 bond, for the purpose of protecting the public against fraud or dishonest dealings, and said bond will be refunded **45 days** after the expiration of the permit, or any renewal thereof, if there are no claims against the bond. Any bond refund will be sent to the address listed for the applicant unless the applicant notifies the City Clerk in writing to send the refund to a different address.

_____ 3. Written proof from the property owner consenting to the operation of a temporary open-air enterprise on the owner's property.

_____ 4. Applicant must show a full face photograph, which is not less than two inches square, nor more than three inches square, or a valid copy of applicant's Drivers License.

I, the applicant named above, acknowledge all the above information is true and correct to the best of my knowledge and belief, and I further acknowledge that I have received a copy of Ordinance No. 4327 governing temporary open air enterprises, and I agree if a license is issued to abide by all terms set out in the ordinance.

Date: _____ Signature: _____

Original-City Clerk

Yellow-Building Inspector

Pink-Dispatch

Gold-Applicant