

Springdale Fire Department

Policy & Procedures Manual

Volume 4 – Prevention, Public Education

Section 402 – Investigations

402.2 – Enforcement Methods

The objective of the inspection program is to obtain voluntary compliance by the occupant and/or property owner. The following methods are used to facilitate compliance with fire codes and city ordinances.

- Verbal Notice – is given in a courteous manner anytime an obvious fire code violation, city ordinance violation, or fire safety issue is identified. This is the first and most desirable method of enforcement to obtain compliance.
- Notice of Violation – is a written document that specifically identifies fire code violations, city ordinance violations, or fire safety issues. A copy of the Notice of Violation is given to the recipient. All Notices of Violation are documented in the Firehouse Occupancy Module.
- Summons to Appear – is a written agreement (i.e. citation) for an individual to appear in court. This method of enforcement is typically delivered by the Fire Marshal, but may also be delivered by a Fire Inspector when directed so by the Fire Chief or Assistant Fire Chief.