



Fourth Program Year Action Plan

The CPMP Fourth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

GENERAL

The City of Springdale is a participant in the Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Entitlement Cities Program. The City of Springdale receives a formula grant annually as participants in the program. The city anticipates it will receive \$567,091 for the 2011 CDBG Program year.

2011 Proposed CDBG Program Allocations

Program	Amount allocated	% of grant
Administration	\$ 40,000.00	7.05%
Housing Services	\$ 487,091.00	85.90%
Public Services	\$ 40,000.00	7.05%
Public Facilities	\$ 0.00	0%
Total program allocations	\$ 567,091.00	100%

2011 Proposed CDBG Activity Allocations

Program	Activity	Budget
Program Administration	Administration	\$ 40,000.00
Housing Services	Housing Administration	\$ 65,000.00
Housing Services	Lead-based Paint	\$ 10,000.00
Housing Services	Paint Homes	\$ 5,000.00
Housing Services	Housing Rehabilitation	\$ 407,091.00
Public Services	Taxi Program	\$ 15,000.00
Public Services	Bread of Life	\$ 25,000.00
Total activity allocations		\$ 567,091.00

The objective of the CDBG Program is the preservation and development of viable communities by providing decent housing, a suitable living environment, economic development opportunities, public services and public facilities principally for low-and-moderate-income persons.

The U.S. Department of Housing & Urban Development (HUD) regulations require Entitlement Cities to prepare and submit an Action Plan covering the upcoming Calendar Year as a pre-requisite to receiving CDBG funding.

The City of Springdale has a Community Development Block Grant (CDBG) Committee which consists of four City Council Members (Bobby Stout chairperson, Mike Overton, Jim Reed and Jeff Watson).

The City's Planning & Community Development Director (Patsy Christie) provides oversight of the CDBG Program.

The City's CDBG Program Coordinator (Don Hancock) is responsible for the Community Development Block Grant Program. For information about the CDBG Program contact Don with the City of Springdale by phone at 750-8550 or e-mail: dhancock@springdalear.gov

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

This is the fourth year of the City's current five-year Consolidated Plan (CP) 2008-2012. This plan identifies the four programs under the Community Development Block Grant (CDBG) Program. This plan also identifies the projects and activities under those programs the City will undertake during the 2011 CDBG Program Year. This Action Plan (AP) was prepared for the period beginning January 1, 2010 and ending on December 31, 2011. This plan describes the resources available, programs and proposed activities to be funded and the objectives and outcomes for the 2011 CDBG Program Year.

The four programs under the CDBG Program are Program Administration, Housing Services, Public Facilities and Public Services. The Department of Housing & Urban Development (HUD) regulations places a funding cap on Program Administration and Public Services. Program Administration has a 20% and Public Services 15% cap of the total grant amount awarded to the City.

The Housing Services and Public Facilities Programs do not have funding caps established by HUD. The City of Springdale places a \$100,000 cap on Public Facilities and reduces HUD's Public Services cap to 10% of the total grant amount awarded to the City.

The City received \$567,091 for the 2010 CDBG Program Year and anticipates it will receive the same amount for the 2011 CDBG Program Year. Of the total \$567,091 the City anticipates it will receive, the city has allocated 85.9% to the Housing Services Program making it a priority for 2011. The primary objective for the 2011 CDBG Program Year is Creating Suitable Living Environments for

extremely-low to low/moderate-income homeowners whom own and occupy single family dwellings. The primary outcome will be Availability and Accessibility for extremely-low to low-moderate-income homeowners.

The CDBG Program will partner with other City Departments, businesses, organizations, groups and agencies to accomplish their annual goals and at the same time meet the goals set by the U.S. Department of Housing & Urban Development (HUD).

Three objectives of the CDBG Program are:

- 1. Creating Suitable Living Environments: In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.**
- 2. Decent Housing: The activities that typically would be found under this objective are designed to cover the wide range of housing possible under the CDBG Program. This objective focuses on housing programs where the purpose of the program is to meet individual, family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Creating Suitable Living Environments.**
- 3. Creating Economic Opportunities: This objective applies to activities related to economic development, commercial revitalization or job creation.**

Three outcomes of the objectives are:

- 1. Availability and-or Accessibility: This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. In this category accessibility does not only refer to physical barriers, but also to making the affordable basics of daily living available and accessible to low-and-moderate-income people where they live.**
- 2. Affordability: This outcome category applies to activities that provide affordability in a variety of ways in the lives of low-and-moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.**
- 3. Sustainability, Promoting Livable or Viable Communities: This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to persons of low-and-moderate-incomes or by removing or**

eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Evaluation of Past Performance:

- 1. The Department of Housing & Urban Development did not conduct an on-site monitoring review during the 2010 CDBG Program Year.**
- 2. Department of Housing & Urban Development Regulations state that there should be no more than 1.5 times the annual grant remaining in the line of credit at 60 days prior to the end of the program year. The City's drawdown ratio was at .49 on August 13, 2010, well below the allowable 1.5 ratio.**

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The City does not direct CDBG funds to any particular area within the City. Nor does the city dedicate a specific amount of funding to any area within the city. The City does have a targeted revitalization area and homeowners living in this area are given priority to the Housing Services Program. The Housing Services Program is a city wide program and is open to all qualified extremely-low to low-moderate-income homeowners adjusted for family size. All applicants must own and occupy a single family dwelling within the City's corporate limits, meet the income guidelines established by the Department of Housing & Urban Development and have a need for the Housing Services Program.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

CDBG funds are not distributed geographically. Public Service and Public Facility funds are distributed according to the location of the sub-recipient carrying out the approved activity. Funds from the Housing Services Program are disbursed based on the location of the qualified owners/occupants of single-family dwellings.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Funding is the biggest obstacle to meeting underserved needs. Extremely-low to low-moderate-income renters of single family dwellings are among the

underserved category. The City has begun writing policies and procedures to include them in the next Consolidated Plan and future Action Plans.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City will use its projected \$567,091 from the Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Entitlement Cities Program to address some of the needs listed in this Action Plan. The City will continue to partner with the Office of Human Concern (OHC), Faith-based organizations, businesses and individuals on Housing Rehabilitation Projects. The City will also continue to partner with local organizations and volunteer groups to carry out its Housing Services Program activities. Any Program Income received by the CDBG Program in 2011 will be allocated to the 2011 Housing Services Program.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The City of Springdale's CDBG Program Director has the primary responsibility for the development of the City's Consolidated Plan (CP), Annual Action Plan (AAP), Consolidated Annual Performance & Evaluation Report (CAPER), quarterly, semi-annual and annual reports, including Substantial Amendments to the Consolidated Plan and Action Plans and other requirements of the CDBG Program. The Director is responsible for all aspects of the Program, including its administration, development, implementation, monitoring, and reporting of projects and activities. The Director works for the Planning & Community Development Director and with the CDBG Committee. In addition the CDBG Director gathers data received from citizens throughout the year and at public hearings for which he is responsible for organizing and conducting in order to encourage ongoing public comments, receive citizen comments and views, and to establish priorities for housing and community development needs.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The development of this Action Plan began in June seeking input from the CDBG Committee, Springdale citizens, non-profit agencies and faith-based organizations. The CDBG staff communicates with agencies, organizations and businesses by phone, e-mail, and face to face. The CDBG staff continues

to look for ways to get citizens and agencies to attend CDBG public hearings and meetings. CDBG Staff held a Public Hearing July 15, 2010 to obtain input from citizens and agencies into the 2011 CDBG Action Plan. A representative from the Community Clinic of St Francis House NWA was the only attendee. A representative from the Equal Opportunity Agency (EOA) called July 16th and apologized for missing the meeting.

Normally the City of Springdale would place an ad in June announcing 2011 Funding Applications are available. The city chose not to place the ad this year, due to the fact the 2010 CDBG Housing Services Program budget was \$95,000 short. The City budgeted \$95,000 from the 2010 CDBG allocation to a Public Facility project known as the Miracle League Baseball Field. The \$95,000 normally would have been budgeted to the Housing Services Program. The city did not want applicants going through the long process of completing an Application for Funding, knowing the City would not fund any new applicants in 2011.

The following agencies were also consulted during the development of this plan: Equal Opportunity Agency (EOA) of Washington County, Springdale Senior Center, Community Clinic of St Francis House, Youth Bridge Inc., Rebuilding Together of Northwest Arkansas, Office of Human Concern (OHC), United Way of Washington County, Habitat for Humanity of Washington County, First United Methodist Church of Springdale, First Baptist Church of Springdale, Community Development Block Grant Committee and city staff.

The CDBG Committee members, Bobby Stout, Mike Overton, Jim Reed and Jeff Watson met on September 14, 2010. The committee discussed and approved the proposed CDBG budget for the 2011 Program Year.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The CDBG staff will work to develop and improve its listing of public agencies and housing developers and will notify them by phone and/or e-mail in advance of CDBG Public Hearings and Meetings.

Citizen Participation

1. Provide a summary of the citizen participation process.

All display ads state the objectives of the CDBG Program and encourages City of Springdale residents, public agencies and other interested parties to comment on the CDBG Program and/or provide input into the development of CDBG Program activities.

The City placed a 4 column by 8” Public Notice (Substantial Amendment) display ad on January 10th and 20th, 2010 in the Northwest Arkansas

Newspapers encouraging citizens and agencies to comment on Amendments to the 2009 and 2010 Program Year Action Plans. (Affidavit of Publication attached)

The City placed a 4 column by 10” Public Notice (CAPER) display ad on February 28, 2010 in the Northwest Arkansas Newspapers encouraging citizens and agencies to comment on the 2009 Consolidated Annual Performance & Evaluation Report (CAPER). (Affidavit of Publication attached)

The City placed a 3 column by 7” Public Hearing (2011 Action Plan) display ad on July 4, 2010 in the Northwest Arkansas Newspapers encouraging citizens and agencies to attend the public hearing and provide input into the development of the 2011 Program Year Action Plan. (Affidavit of Publication attached)

The City placed a 4 column by 10” Public Notice (2010 Action Plan) display ad in the Northwest Arkansas Newspapers on September 29, 2010. The ad stated the City has prepared its 2011 Action Plan. A summary of the proposed 2011 CDBG Programs and activities were included in the ad and citizens were encouraged to comment on the proposed Action Plan. The ad stated citizens had 30 days (beginning September 30) to comment on the proposed Action Plan. The ad also stated the locations where the proposed Action Plan was available to review and submit comments on. (Affidavit of Publication attached)

The City will place a 4 column by 10” Public Notice (2010 Action Plan) display ad in the Northwest Arkansas Newspapers on October 17, 2010. The ad stated the City has prepared its 2011 Action Plan. A summary of the proposed 2011 CDBG Programs and activities were included in the ad and citizens were encouraged to comment on the proposed Action Plan. The ad stated citizens had 30 days (beginning September 30) to comment on the proposed Action Plan. The ad also stated the locations where the proposed Action Plan was available to review and submit comments on. (Affidavit of Publication attached)

The City will place a 3 column by 7” Public Hearing (2010 Action Plan) display ad on October 10, 2010 in the Northwest Arkansas Newspapers encouraging citizens and agencies to attend the public hearing. A summary of the proposed 2011 CDBG Programs and activities were included in the ad and citizens were encouraged to comment on the proposed Action Plan. The ad also stated the locations where the proposed Action Plan was available to review and submit comments on. (Affidavit of Publication attached)

The City will place a 4 column by 10” Public Notice (FONSI-RROF) display ad in the Northwest Arkansas Newspapers on October 24, 2010. The ad was a public notice ad for a Combined Notice of Finding of No Significant Impact

(FONSI) and Intent to Request Release of Funds. Individuals, groups, agencies disagreeing with the Combined Notice of Finding of No Significant Impact or Intent to Request Release of Funds were given 15 days to comment on the Combined Notice of Finding of No Significant Impact and Intent to Request Release of Fund. (Affidavit of Publication attached)

2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The CDBG staff places display ads in the Northwest Arkansas Newspapers prior to holding public hearings. These ads encourage citizens, public agencies, and other interested parties to provide their input and/or comment on the proposed CDBG Program activities. Within the ad the following statement appears “the City encourages all of its citizens to provide input into the Consolidated Plan (CP) and the Annual Action Plan (AAP), especially minorities, persons with disabilities, residents of public and assisted housing developments, residents living in slum and blighted areas, residents in predominantly extremely-low to moderate-income neighborhoods”.

The city’s CDBG Citizen Participation Plan is posted in English and Spanish on the City of Springdale’s website at www.springdalear.gov under the office of Planning & Community Development.

This Action Plan has been translated into Spanish and is posted on the City of Springdale’s website at www.springdalear.gov under the office of Planning & Community Development and posted in The Jones Center for Families.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The City of Springdale will carry out its 2011 CDBG Action Plan (AP) through the use of federal local and private funds utilizing the CDBG staff, volunteers, civic groups, non-profit organizations, and faith-based organizations to implement its planned use of funds and to fulfill its goals in a manner which

affords the maximum benefit to its low-to-moderate-income citizens. The CDBG staff will continue to coordinate with other City departments to administer and carryout the CDBG Program projects and activities.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Administration: The CDBG Director will administer this program. The Planning & Community Development Director along with the City's Finance Director will monitor this program.

Housing Services Program: The CDBG Program Director conducts a Housing Quality Standards (HQS) Inspection of all applicants approved for the Housing Services Program. The HQS Inspection will assist in determining if the home qualifies for the program and the applicant needs assistance. The CDBG Coordinator will conduct daily inspections of the work-in-progress during the rehabilitation or emergency repairs of single-family dwellings. This inspection ensures the contractor is on-site and performing the work as required in the Scope of Work. While on site the Director also consults with the contractor and homeowner(s) if they are available to ensure there are no problems and the homeowner(s) is satisfied with the progress and quality of work up to that point.

Members from the City's Building Inspection Division will conduct inspections of housing rehabilitation projects as required by the City to ensure current building codes are followed.

The homeowner(s) agree to maintain the improvements in good condition and to make repairs as necessary in order to maintain the improvements made to the home. Normal wear and tear is understandable and expected. The owner(s) are also required to maintain their property and not allow the property to become in violation of city ordinances.

A monitoring inspection will be made each year during the month the rehabilitation project was completed on each individual property. A monitoring report will be completed and made a part of the file. The report will include the name of the person conducting the inspection, date of the inspection, condition of the dwelling and any other information pertinent to the inspection.

Public Service Program: Once an agreement is signed between the City and a Sub-recipient, the CDBG Program Director will conduct at least two site visits during the funding program year. The visits to the sub-recipient are to ensure the activity the sub-recipient requested funding for is being carried-out. A monitoring report will be completed during each site-visit and made a part of the file. The report will include the name of the person conducting the site visit, date of the site visit and any other information pertinent to the monitoring review.

Public Facility Program: The CDBG Director will conduct daily inspections of public facility funded projects during the course of the work. A monitoring report will be completed during each site-visit and made a part of the file. The report will include the name of the person conducting the site visit, date of the site visit and any other information pertinent to the monitoring review.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The City of Springdale has about 8,083 housing units built before 1979. Approximately 2,425 of them are occupied by low-income individuals and families and may contain some level of lead-based-paint.

All single family dwellings built before 1978 that qualifies for the Housing Services Program are tested for lead-based-paint by an Arkansas State Certified and Licensed Lead-Based-Paint Inspector/Risk Assessor. Homes that tested positive for lead-based paint will have a lead-based paint clearance test performed on them by an Arkansas State Certified and Licensed Lead-Based-Paint Inspector/Risk Assessor after the rehab work is completed.

The City will continue to provide homeowners of single family dwellings with handouts about the hazards of lead-based-paint.

The City will ensure contractors utilize lead-safe work practices in the provision of its Housing Services Program.

All material identified as containing high levels of lead-based-paint (1.0 mg/cm² or higher) will be removed and replaced if possible or feasible, or it may be covered. All components with deteriorated lead-based-paint identified in the LBP Risk Assessment will be addressed during the rehabilitation of the dwelling.

All construction material being removed from the home containing lead-based-paint belongs to the contractor performing the work, and he/she is required to remove the material from the property.

Lead-based-paint (LBP) in non-deteriorated condition shall be addressed if funding permits.

Single family dwellings containing deteriorated lead-based-paint are classified as a hazard to children under the age of seven. Homes in this situation have priority on the Housing Services Program.

HOUSING

Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

The City of Springdale continues to be committed to its on-going goals of providing decent, safe, and affordable housing and improving the quality of life for the occupants.

A priority for the 2011 Program Year is the Housing Services Program and the programs under it. Maintaining the existing affordable housing stock remains a priority for the CDBG Committee.

During the 2011 Program Year the CDBG Housing Services Program's primary goal is to meet the objective of "Creating Suitable Living Environments". The City will accomplish this by addressing issues in the occupants living environment such as:

- Reducing lead-based paint hazards to children under seven
- Making repairs that eliminate a health or safety condition
- Bring substandard housing up to current housing standards
- Installing energy conservation fixtures
- Install security devices

Housing is substandard if it is:

- a. Dilapidated, a housing unit is dilapidated if it:
 1. Does not provide safe and adequate shelter and meets the criteria in either paragraphs 2, 3 or 4
 2. Endangers the health, safety or well being of a family in its present condition
 3. Has one or more critical defects; or
 4. Has a combination of intermediate defects in sufficient number or extent to require considerable repair, or rebuilding. (The defects may involve

- original construction, or they may result from continued neglect or lack of repair or rebuilding).
- b. Does not have operable indoor plumbing;
 - c. Does not have a usable flush toilet, bathtub or shower inside the unit for the exclusive use of a family;
 - d. Does not have electricity or has inadequate or unsafe electrical services;
 - e. Does not have safe or adequate source of heat;
 - f. Should but does not have a kitchen;
 - g. Or has been declared unfit for habitation by an agency or unit of government.

Another goal in 2011 is to meet the objective of “Decent Housing”. The City will accomplish this by addressing issues in the community such as:

- Addressing blighted conditions
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The CDBG Committee allocated 85.9% of the 2011 Program Year funds to the Housing Services Program. The purpose of the Housing Services Program is to provide housing-related services to qualified, extremely-low to low-moderate-income families and individuals. The goal is to preserve and improve homes and to promote housing that is safe, secure, healthy, and energy efficient.

Rehabilitation means to restore to former state or sound operation.

Repair means to put back in good condition, after decay or damage.

The Housing Services Program includes sub-programs such as; Housing Rehabilitation, Energy Conservation, Emergency Repairs, Lead-based Paint, Paint Program, Self-help Program, Volunteer Program and Recycle Program.

Program funds are not used to perform routine maintenance work or on any type of landscaping.

The amount of funds disbursed for each individual dwelling varies, according to the amount of work necessary to bring the dwelling up to current housing codes and standards adopted by the City.

- a. Housing Rehabilitation/Energy Conservation Program (\$100 - \$25,000): Work that is necessary to bring the home up to current housing codes, housing and energy efficient standards. Work may include upgrading the electrical and plumbing systems if necessary. Replacing hollow core entry

doors with metal-clad insulated doors and replacing single pane window units with energy star rated vinyl window units. Replace incandescent lites with compact fluorescent lites. Replace 3.5 gallon per flush toilet units with 1.6 gallon per flush toilet units, install low-flow shower heads, ceiling fans, screen doors and single handle faucets. Insulating the home, installing or replacing central heating/ventilation air conditioning systems, removing and replacing rotten and damaged materials, rehab of the kitchen and/or bathrooms if necessary, installing vinyl siding, and other improvements to improve the energy efficiency of the home. Painting is the homeowner's responsibility on all rehabilitation projects. The homeowners and CDBG staff will work together to have the painting accomplished by the family members, friends or volunteers. By not having contractors paint any of the new materials installed reduces the rehab cost of a project.

- b. **Emergency Repairs (\$100 - \$10,000):** The purpose of this program is to eliminate a health or safety hazard. The extent of emergency work is limited; the nature of the repair must be to alleviate a condition that is hazardous or unhealthy to the occupants. Most emergency repairs are performed on an immediate basis. Program funds may be used to, repair or replace; leaking roofs, broken water and/or sewer lines, replace inoperative heating systems (during winter), replace an inoperable hot water heater or other repairs deemed to be an emergency by the CDBG Program Director.
- c. **Paint Program:** The CDBG staff identifies single family dwellings in need of exterior painting. The CDBG Program and local faith-based organizations partner together and paints the exterior of homes. The CDBG staff qualifies the occupants and has the homes power-washed and any damaged siding repaired or replaced. The homeowners choose one field and one trim color. The CDBG program provides the paint, ladders, trays, handles, brushes, tape, etc. Organizations provide volunteers and some painting tools, supplies and materials.
- d. **Lead-based Paint (LBP) Program:** All single family dwellings built before 1978 and qualified for the Housing Services Program are tested for lead-based paint by an Arkansas State Certified and Licensed lead-based paint inspector/risk assessor. Homes identified as having LBP and children under the age of seven living in the home have priority on the Housing Services Program Waiting List.
- e. **Self-help Program:** This program is for Springdale citizens that own and occupy a single-family dwelling and are physically able to make repairs or improvements or have family and friends make repairs or improvements necessary to assist in bringing the home up to current housing standards. The CDBG staff will provide the material required and the supervision necessary to the homeowners, family members or friends. Thus reducing the labor cost portion of a housing rehabilitation project. Some tools that

are available to be loaned to homeowners are: hammers, screwdrivers, pliers, wrenches, levels, drills, saws, rakes, shovels, hoes, wheel barrow, pruning shears, ladders, painting equipment, drywall tools, etc.

f. **Volunteer Program:** This program is performed by volunteers from organizations, businesses, schools, churches and private citizens that request to assist someone in need of housing repairs or improvements. The CDBG Program provides the tools, materials and if needed the guidance and supervision required for volunteers to make improvements to single family dwellings owned and occupied by extremely-low to low-moderate-income families. The City is currently revising its Volunteer Program policies and procedures. When completed later this year they will be posted on the City's website at www.springdalear.gov under the office of Planning & Community Development.

(1) Local businesses donate gift cards, equipment, supplies and/or materials to this program.

(2) Organizations donate food, drinks, tools, supplies and equipment. They also provide volunteers to complete minor rehab work.

(3) Homeowners donate old tools and materials they have laying around. Some homeowners perform the painting of new materials installed during their rehab to keep cost down. Some previously assisted homeowners donate their time to help another homeowner on the Housing Services Program Waiting List.

g. **Recycle Program:** All recyclable materials removed from homes during the rehabilitation work are given to the Housing Services Program. Some contractor(s) also donate excess recyclable material to the program. This benefits the Contractor and the Volunteer Program. The contractors know they will save money by not paying additional dump fees to haul the material off and the Housing Services Program benefits by recycling the material. Funds earned from the Recycle Program are used to purchase items volunteer groups may need but, are not authorized to be purchased with CDBG funds such as; drinks, food, tee shirts, tables, chairs, ice chest, storage containers, some tools and materials, etc.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Springdale does not use CDBG funds to assist the Springdale Housing Authority with public housing.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Springdale Housing Authority is not designated by HUD as a "troubled" housing authority.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Even with the slow down of the housing market, the supply of affordable housing for low-income families fails to keep pace with the demand. Building housing that is affordable to families earning 60% of the area median adjusted for family size is not as profitable as building larger homes. Most new housing developers are constructing housing units that are not affordable to very-low or low-income-citizens.

The Equal Opportunity Agency (EOA) of Washington County states many low/moderate-income residents can afford a monthly mortgage payment, but they are unable to obtain homeownership because they are unable to save up enough to cover the down-payment and/or closing cost.

There are low-to-moderate-income families wanting to buy an affordable home but cannot get the financing.

A reason the City commits the majority of its CDBG funds to the Housing Services Program, even though the existing affordable housing stock is getting older, it can still be maintained and kept affordable. Many of the homes that receive Housing Rehabilitation repairs are from 25 - 60 years of age and are still structurally sound. Many of the existing older homes just need to be brought up to current housing and energy efficient standards.

HOME/ American Dream Down payment Initiative (ADDI)

The City of Springdale does not receive funds for HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds - Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

The City does not have a homeless shelter or transitional housing facility. Therefore the City did not commit any of funds it anticipates it will receive from the Department of Housing & Urban Development (HUD) to directly address the needs of the homeless.

A City goal is the prevention of homeless. The CDBG staff works with the Springdale Nuisance & Abatement Program (SNAP) Team which consists of police officers. The SNAP Team identifies single family dwellings as unsafe and the Building Code Enforcement Officers red tags the home as uninhabitable. This procedure means the occupants become homeless. The CDBG Program is able to rehab the home and prevent it from being condemned. The homeowners are allowed to move back into the structure which makes them no longer homeless and saves the structure and keeps it affordable.

The City committed 85.9% of the projected funding it will receive to address housing needs of homeowners of single-family dwellings. Addressing the housing repair and improvement needs of the extremely-low to low-moderate-income homeowners will help to reduce homelessness. The City also provides funding to the First United Methodist Church which aides in the prevention of homelessness.

2. Homelessness - In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

The objectives of the Strategic Plan are to maintain the existing affordable housing stock. By maintaining and improving the existing housing stock the City is hoping to assist in the prevention of homelessness and to keep the existing housing stock affordable. The only potential obstacle is funding. On average there are approximately 25 homeowners of single-family dwellings on the Housing Services Program Waiting List.

3. Chronic homelessness - The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

There are no specific planned actions in this plan at eliminating chronic homelessness. This plan is directed more at preventing homelessness.

4. Homelessness Prevention - The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

The City's CDBG Housing Services Program addresses the needs of individuals and families with children who are at imminent risk of becoming homeless. If these families or individuals live in single-family dwellings the CDBG Program makes them a priority on the Housing Rehabilitation Program Waiting List.

5. Discharge Coordination Policy - Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City of Springdale has not developed a Discharge Coordination Policy for the coming year.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response:

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

The City's non-housing priority community development needs are Public Service Activities described below:

The first public service priority is First United Methodist Church's The Bread of Life (TBOL) Program. The Bread of Life provides three days of food and personal hygiene items to qualified applicants. The BOL is also the current distribution agent for USDA commodities for Washington County. The BOL also provides limited financial assistance to clients who have temporary situations which could result in homelessness in the Springdale area. This support could include either rent or utility assistance with verifiable

documentation. Low-income families or those earning minimum wage make up the majority of their client base. The total proposed budget for this project is \$50,000 with \$25,000 from the CDBG Program and the remaining \$25,000 from church members and other sponsors in the community. Every week in a six hour time period, more than 150 low-income families visit the Bread of Life needing either food or financial assistance, sometimes both. Staffing consists of one director and 15-25 volunteers daily. All operational expenses are covered by The First United Methodist Church. The Bread of Life's goal is to decrease hunger and homelessness. **OBJECTIVE: Suitable Living Environment:** This objective relates to activities that are designed to benefit families or individuals by addressing issues in their living environment. **OUTCOME: Availability/Accessibility.** This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. In this category accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low and moderate income people where they live.

The second public service priority is transportation for the elderly and handicapped. The City operates a Taxi Program out of the Mayor's office. There are currently 84 qualified disabled or elderly applicants on the Transportation Program. With no means of transportation, qualified citizens are given taxi coupons to pay the taxi company. Each applicant is issued 40 coupons monthly; these coupons are accepted by the taxi company in lieu of cash. Each month the taxi company returns the coupons to the City of Springdale for reimbursement. On average 84 Springdale citizens are on the City's Taxi Program monthly. The total proposed budget for this project is \$38,000 with \$15,000 from the CDBG Program, \$15,000 from the City, and the remaining coming from other sources (Area Agency on Aging, etc). **OBJECTIVE: Suitable Living Environment:** This objective relates to activities that are designed to benefit individuals by addressing issues in their living environment. **OUTCOME: Availability/Accessibility:** This outcome category applies to activities that make public services available to low and moderate-income people, including persons with disabilities.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low and moderate-income persons.

The City's specific long-term and short-term goals did not include economic development activities as a priority. However the CDBG Housing Services Program does assist in keeping Micro Business Enterprise (MBE) contractors

employed.

The City's short-term and long-term objectives of the CDBG Program are to provide decent housing and create a suitable living environment for extremely-low to moderate-income owners of single family dwellings through the Housing Services Program. The CDBG staff estimates fifty (50) households will benefit from this program in 2011.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The City recognizes that the relationship between economic development and environmental quality is a way to improve the quality of life and attract new businesses to our area. At the same time the City recognizes that in order to reduce the number of households earning incomes below the poverty line, we need to promote industry with higher paying positions and must have educated and trained people to fill these positions. The City of Springdale and the Chamber of Commerce continues to work together to attract new businesses and industries to the area.

We have the physical infrastructure in place to attract such industries, including a healthy and natural environment, a stable government, an industrial park, and an excellent health care system. We must continue to promote programs which provide the capital and technical support for new businesses and to improve in the area of education and job training.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

The City's CDBG Committee's priority is to maintain the existing affordable housing stock. Currently there is not enough affordable housing being constructed for citizens whom earn 60% or below of the area median income adjusted for family size within the city. By rehabbing the existing substandard

housing stock it will keep it affordable to extremely-low to low/moderate income individuals and families. The specific objective the City hopes to achieve is Creating Suitable Living Environments for extremely-low to low/moderate income homeowners and renters of single family dwellings. The primary outcome will be Availability/Accessibility for extremely-low to low/moderate income Springdale residents.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The City anticipates it will receive a total of \$567,091 for the 2011 CDBG Program Year. Of the total amount, the City has committed \$487,091 (85.9%) to the Housing Services Program.

The City does not anticipate it will receive any Program Income (PI). But, if it does, the funds will go back into the Housing Services Program. And these funds will be disbursed on housing rehabilitation or emergency repair projects before disbursing any 2011 CDBG Program funds.

Housing Opportunities for People with AIDS

The City of Springdale does not receive funds for HOPWA (Housing Opportunities for People with AIDS).

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

There are no specific HOPWA objectives in this Annual Action Plan and the CDBG Committee did not set aside any CDBG Program funds for this activity.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

2011 PROGRAM YEAR PROPOSED FUNDING ALLOCATIONS

Each year of the current CDBG Consolidated Plan the City will budget \$40,000 for CDBG Program Administration, \$15,000 to the City's Transportation (Taxi) Program, \$25,000 to the First United Methodist Church Bread of Life and \$65,000 to the City's Housing Services Administration Program.

The following paragraphs describe the agencies and a brief description of the activities.

ADMINISTRATION PROGRAM

City of Springdale, CDBG Program Administration (\$40,000): This Activity is required by HUD; this budget includes all administrative requirements of the Community Development Block Grant; including but not limited to required travel and training, preparation of required reports, public notices of hearings and meetings, citizen participation requirements, budgeting, postage, HUD correspondence, monitoring reviews of sub-recipients, receiving and processing funding applications along with Applications for Housing Services, etc.

HOUSING SERVICES PROGRAM

City of Springdale, Housing Administration (\$65,000): Staff cost to perform all administrative requirements of the Housing Services Program. This includes travel and training requirements, vehicle fuel and maintenance, performing Housing Quality Standards Inspections, writing Descriptions of Work, bidding projects, contract administration, pay authorizations, file and release liens, etc.

City of Springdale Owner/occupied Housing Rehabilitation Program (\$407,091): Moderate rehab and emergency repairs of single family dwellings. Rehab work includes but not limited to; replacing sewer lines, removing inadequate heating systems and installing central Heating/Ventilation/Air Conditioning systems, replacing 3.5 gallon-per-flush toilets with 1.6gpf toilets, we also replace leaking roofs, install energy efficient doors and windows, up-grade plumbing and electrical systems including installing electric/battery-backup smoke/carbon monoxide detectors in all sleeping areas. We also rehab kitchens and bathrooms if necessary.

City of Springdale, Lead-based Paint Program (\$10,000): All homes built before 1978 are required to be tested for lead-based paint. Once the rehabilitation of the homes is complete a lead-based paint clearance test is required to be performed to ensure no lead dust was left behind.

City of Springdale, Summer Paint Program (\$5,000): The CDBG Program and faith-based organizations partner together and paint the exterior of low-to-moderate-income homeowners of single family dwellings. The CDBG staff has the homes power-washed and any damaged siding repaired or replaced. Organizations provide the volunteers and some painting equipment. The CDBG program provides one field color and one trim color of paint chosen by the homeowners.

PUBLIC SERVICES PROGRAM

City of Springdale, Taxi Program (\$15,000): The City provides 40 coupons monthly to each of the 82 clients on the Taxi Program. Each coupon has a \$1.00 value to the Taxi companies. The program is open to all Springdale residents who are either disabled or over the age of 60 and their income does not exceed \$18,000 annually.

First United Methodist Church, Bread of Life (\$25,000): The ministry provides three days of food/personal hygiene items. The ministry also provides limited financial assistance to clients who have temporary situations which could result in homelessness in the Springdale area. TBOL is also the distribution agent for USDA commodities for Washington County.

PUBLIC FACILITIES PROGRAM

NONE