



Public Works Department

Streets and Public Facilities
269 East Randall Wobbe Lane
Springdale, Arkansas 72764
479.750.8135

WORK ZONE PROCEDURES

1. Establish work zone address
2. Applicant submits drawing for control of traffic around work zone
3. **MUST HAVE DRAWINGS INDICATING WARNINGS AND FLAGGERS**
4. Contact James Smith. (He will come to office while applicant waits for approval or applicant can go meet James there and after he approves, can come back to office for permit. (YELLOW COPY goes to applicant, white copy to James)
5. **WORK ZONE PERMIT WILL NOT BE GIVEN TO APPLICANT UNTIL JAMES APPROVAL OF WORK ZONE AREA.**
6. Fill out work zone permit and receipt for payment. Permits are \$10.00 each and \$20 for each additional day the work is being conducted. James will bill them for any additional charges.