

## Shiloh Museum of Ozark History Board of Trustees

Thursday, April 11, 2019

The board meeting called to order 6:03 pm by Jim Meinecke, vice president.

**Members present:** Lety Cortez, Zessna Garcia Rios, Marian Hendrickson, Jason House, Jim Meinecke, Janelle Riddle, April Rusch, Hank Taylor, Judy Van Hoose, David Whitmore (by phone), Dolores Stamps (Ex-officio). **Members excused:** David Beauchamp, Jami Forrester, Melisa Laelan.

**Minutes for Jan., Feb., & March 2019:** Moved and seconded

**Finance report:** Discussion followed.

**Digitization Project:** Rachel and Bo shared a video about what they're working on: reach new stakeholders; create ease of access; establish protocols; seek additional staff. Future goals: future digitization; digital-born donations. They're currently talking with museums about the process and what they can learn from others. They'll be using Luna Imaging for digital asset management and hope to purchase a Fujifilm GFX 50s medium-format mirrorless camera with a macro lens. The result will be the creation of an entirely new digital collection. They're looking at grants and the private sector to help with funding.

**Shiloh Meeting Hall:** Working on east slope by SMH: put in dirt fill and coco matting; ready for plantings (grass, plants, and trees). Plumber repaired shut-off box, found and fixed leak. Donated shed to be installed with some modifications. For roof, shake roof nails not stainless steel as spec'd so they've rusted off. May have to sue roof contractor to get roof repaired. Alternative roofing explored.

**Cinco de Mayo booth** at Jones Center? If board members can staff it, it is a go. Allyn will send email to the board of directors and need to know by 4-26 to register.

**Strategic Planning:** First meeting to be scheduled. Allyn will send out email for feedback on best date.

**Membership/Marketing/Fundraising Position.** Need to create an ad-hoc committee to determine job description & possible salary. April will work on this.

**Finance Committee:** Looking at moving some board funds to money market or short term CDs for better interest rate. Motion by Marian to give the finance committee discretion to move up to 75% of board-designated funds to short-term interest-bearing funds. Motion seconded by Lety. Passed unanimously.

**Museum Policies.** Lety distributed information on current museum policies and their status which will be emailed to board members. The first three policies to be addressed are land acquisition, gift-acceptance, and ethical guidelines. Board members should review all three for comments at the May board meeting.

**Resignation.** Jason House will be resigning due to his family's move to Alaska soon.

Board adjourned to governance and finance committees at 7:20 pm.

Respectfully submitted,

Judy Van Hoose, Board Secretary