



# EVENT PERMIT APPLICATION

## APPLICATION FOR PERMIT

(Please Check One)

- PARADE    RUN EVENT  
 GROUP DEMONSTRATION  
 OTHER EVENT

Organization/Group Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Proposed Location of Event: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Purpose of Event: \_\_\_\_\_ Group Size: \_\_\_\_\_

Will this event require street closure(s)? If yes, please explain: (Include Map Layout)

Street Closure Start Time: \_\_\_\_\_ Street Closure End Time: \_\_\_\_\_

Will any minors (persons under the age of 18) be involved? If so, to what extent?

I, the applicant named above, acknowledge that I have received a copy of Sec. 110-161 through Sec. 110-182 of the Code of Ordinances of the City of Springdale.

Signature: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Public Works Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Deposit/Retainer Required?  YES  NO      Date Deposit/ Retainer Paid: \_\_\_\_\_

Reason: \_\_\_\_\_

Police Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

**\*PERMIT IS NOT VALID UNTIL DEPOSIT/RETAINER HAS BEEN OBTAINED BY THE CITY CLERK'S OFFICE WHERE REQUIRED \***

Return this completed form to Lisa Anderson [landerson@springdalear.gov](mailto:landerson@springdalear.gov)