



Public Works Department

Streets and Public Facilities
269 East Randall Wobbe Lane
Springdale, Arkansas 72764
479.750.8135

Right-of-Way Procedures

1. No street Right-of-Way (ROW) permit shall be issued without prior approval from the city public works director or his authorized representative. A minimum of four (4) hour advanced notice is required by the Public Works Department. Only after approval is received will a permit be issued. The permit cost is fifty dollars (\$50.00).
2. A minimum five thousand (\$5,000) dollar surety bond, the obligee being The City of Springdale, must be posted with the Springdale Public Works Department for each ROW permit requested. Additional bond may be required depending on the scope of work.
3. ROW permits are required for any type of digging or trenching in our city's ROW. ROW must be put back as found, all clean-up of surrounding area and sidewalks to be completed within 24 hours of the job being finished.
4. No work shall begin without notifying the City Street Inspector at (479) 966-2010. Normal working hours are from 7:30 AM to 4:00 PM. Any party needing to make an emergency dig after these hours **must call** the City Street Inspector. A thirty (\$30.00) dollar fee per hour charge will be assessed to all after hour call outs, in addition to the normal charges.
5. It is not permissible to store or stage job site materials on the city's street or sidewalks. Materials must be kept in the grass of the ROW or on work trucks/trailers, which shall also not block a sidewalk.
6. The person to whom the permit was issued shall be responsible for the cost of any repairs to the city street or sidewalks if any damage should occur during the ROW work. They are also responsible for Work Zone fees if applicable.
7. This Permit does not allow for any open cutting of the street. If any part of the ROW work requires cutting of the street, a separate Cut permit needs to be issued.
8. **Any violation of the above procedures will result in a \$1000 penalty in addition to a charge of up to \$500, per day of violation. As stated in the City of Springdale Code of Ordinances 1973, § 1-8; Ord. No. 4338, § 1, 7-14-09.**

Signature

Printed name

Date