

## Carnival/ Circus Permits Instructions:



1. \_\_\_ Pick up an application for the Carnival/Circus at the City Clerk's Office.
2. \_\_\_ Complete the top portion of the application and sign it.
3. \_\_\_ Give a copy to the City Clerk's Office along with the required documents (\$100 Fee, Proof of Insurance, Written Permission from Owner if required) and it will be given to the Mayor's Office to be put on the City Council Agenda for approval.
4. \_\_\_ Once City Council has approved the Permit, the City Clerk's Office will issue it to the applicant.
5. \_\_\_ After the Carnival/Circus is set up, you will need to contact the Fire Marshall (479-751-4510) and Building Official (479-750-8154) for inspections. They will both need to sign off and approve the application.

Please note: For Carnivals and/or Circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

**CITY OF SPRINGDALE  
APPLICATION FOR CARNIVAL/CIRCUS PERMITS**

DATE OF APPLICATION:

EVENT SPONSOR:

BUSINESS NAME / OWNER:

BUSINESS ADDRESS:

BUSINESS PHONE:

EMERGENCY PHONE:

LOCATION OF EVENT:

DATES OF EVENT (7 DAY MAXIMUM):

HOURS OF OPERATION (LIMITED TO 10:00 A.M. TO MIDNIGHT):

ARKANSAS SALES & USE TAX NUMBER:

VERIFICATION OF ZONING (C-2,C-5, P-1):

SIGNATURE OF APPLICANT:

DATE:

**OFFICE USE ONLY**

\$100 APPLICATION FEE:

PROOF OF \$1 MILLION PUBLIC LIABILITY INSURANCE (NON-PROFITS EXEMPT):

COPY OF WRITTEN PERMISSION FROM PROPERTY OWNER:

**TO BE COMPLETED AFTER CITY COUNCIL APPROVAL**

FIRE MARSHAL'S SIGNATURE (479-751-4510):

BUILDING OFFICIAL'S SIGNATURE (479-750-8154):

**ORDINANCE NO. 3955**

**AN ORDINANCE TO AMEND SEC. 26-43, ET. SEQ., OF THE CODE OF ORDINANCES OF THE CITY OF SPRINGDALE TO PROVIDE FOR PERMITTING PROCESS FOR A CARNIVAL OR CIRCUS WITHIN THE CITY OF SPRINGDALE, ARKANSAS.**

**WHEREAS**, the City Council for the City of Springdale, Arkansas finds that it is in the best interest of the City of Springdale, Arkansas to have a permitting process for conducting a circus or carnival within the City of Springdale, Arkansas;

**WHEREAS**, the current procedure provides that a non-profit association may apply through the Springdale City Council for a permit, but the City Council for the City of Springdale, Arkansas finds that the ordinance should be amended to set out herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS**, that Sec. 26-43, et. seq. is hereby amended to read as follows:

**Sec. 26-43. Carnivals and circuses – Definitions.**

“Carnival” as used in this ordinance shall mean any entertainment which includes sideshows or riding devices. “Circus” as used in this ordinance shall mean any entertainment which includes wild animals or acrobats, but does not include a rodeo. ~~It shall be unlawful to operate a carnival, sideshow or other similar amusement facility within the city except upon compliance with the following mandatory requirements: A charitable nonprofit association, group or other organization may sponsor or operate an amusement facility as defined above upon the approval thereof by resolution adopted by the city council. Application for approval by the council shall be accompanied by detailed information regarding the activities and mode of operating such amusement facility. Any person violating any provision hereof shall, upon conviction, be subject to the penalty provided in section 1-9.~~

**Sec. 26-44. Operational permit required for operating a circus, carnival, fair, or other amusement show.**

It shall be unlawful for any person to operate a circus or carnival without first having obtained a permit therefore from the office of the City Clerk. No permit is required for any circus or carnival held within the structural walls of a church, private school, public school, and/or public building, which is sponsored by an affiliated group of such church, private school, public school, and/or public body.

**Sec. 26-45. Permit application; inspection of shows.**

The applicant for a permit required by this ordinance shall file an application in writing with the City Clerk which shall contain such information as may be required by the City Clerk. At such time as an application is made, the applicant shall pay the permit fee of \$100.00 to the City Clerk. In the event the applicant fails to pass an inspection (as set out in Sec. 26-50), then the applicant shall be entitled to refund of one-half of the fee. The application made to the City Clerk shall then be referred to the City Council and if the City Council approves the application, a resolution shall be forwarded to the City Clerk, who shall then issue the permit.

**Sec. 26-46. Term; insurance; state requirements.**

The permit granted under the terms of this article shall not exceed a period of seven (7) days. The applicant, except a circus or carnival held by a church, private school, public school, and/or public body shall furnish evidence to the City of public liability insurance in the amount of not less than \$500,000.00 for any one person and \$1 million for any one accident, which shall be in force and effect before any such circus or carnival is to commence operations. Applicants shall also provide proof that all state requirements for inspection, safety, and insurance have been satisfied. A circus or carnival held by a church, private school, public school, and/or public body shall provide proof that all state requirements for inspection and safety have been satisfied.

**Sec. 26-47. Hours of business.**

All carnivals and/or circuses shall only operate between the hours of 10:00 a.m. and midnight.

**Sec. 26-48. Sanitary conditions and lighting.**

Every carnival and circus and any building in which any carnival or circus is held shall at all times be kept in a clean, healthy and sanitary condition. All stairways, halls, passages and rooms which are open to the public shall be kept open and well lighted during the time that said carnival or circus is in operation. Every carnival and circus shall maintain adequate sanitary facilities, including toilets, at all times during installation, operation, and removal of all carnival or circus structures and equipment, unless such facilities are provided on sight.

**Sec. 26-49. Location of site, restriction on number of carnivals or circuses.**

All carnivals and/or circuses shall be operated only in a C-5 or C-2 zone, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road. The carnival and/or circus shall also comply with all setback requirements for the zone in which the carnival or circus is located. For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

**Sec. 26-50. Inspections.**

No permit shall be issued until inspections and approval shall have been made by the following:

- a. The City's Fire Marshal, who shall inspect all carnival and circus premises and equipment for compliance with the fire code.
- b. The Building Inspector, who shall inspect for amusement ride safety certification and electrical inspection certification.

The Fire Marshal and Building Inspector must sign their approval on the permit, before any permit shall be issued by the City Clerk.

**Sec. 26-51. Duties to comply with all State and Federal laws and regulations – license revocation.**

All persons licensed pursuant to the ordinance must insure that all equipment and devices used in the carnival or circus comply with State and Federal regulations. Any violation of this section shall constitute grounds for revocations of the license.

PASSED AND APPROVED this 26<sup>th</sup> day of September, 2006.

Jerre M. Van Hoose  
Jerre M. Van Hoose, Mayor

ATTEST:

Denise Pearce  
Denise Pearce, City Clerk

APPROVED AS TO FORM:

Jeff C. Harper  
Jeff C. Harper, City Attorney

That which is underlined is added.

**ORDINANCE NO. 4446**

**AN ORDINANCE AMENDING SECTION 26-49 OF  
THE CODE OF ORDINANCES OF THE CITY OF  
SPRINGDALE, ARKANSAS; DECLARING AN  
EMERGENCY; AND FOR OTHER PURPOSES.**

**WHEREAS**, Section 26-49 of the Code of Ordinances of the City of Springdale, Arkansas, contains the regulations regarding the locations where a carnival or circus may be operated in the City of Springdale, Arkansas;

**WHEREAS**, Arvest Ballpark has been constructed since the adoption of Section 26-49 of the Code of Ordinances of the City of Springdale, Arkansas; and

**WHEREAS**, it is in the best interest of the City of Springdale, Arkansas, to add Arvest Ballpark to the list of permitted locations for a carnival or circus in the City of Springdale, Arkansas;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL  
FOR THE CITY OF SPRINGDALE, ARKANSAS:**

**Section 1:** Section 26-49 of the Code of Ordinances of the City of Springdale, Arkansas, is hereby amended to read as follows:

Sec. 26-49. – Location of site, restriction on number of carnivals or circuses.

All carnivals and/or circuses shall be operated only in a C-5 or C-2 zone, at Arvest Ballpark, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road. The carnival and/or circus shall also comply with all setback requirements for the zone in which the carnival or circus is located. For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

**Section 2:** All other provisions of Chapter 26 of the Code of Ordinances of the City of Springdale, Arkansas, not specifically amended by this ordinance shall remain in full force and effect.

**Section 3: Emergency Clause:** It is hereby declared that an emergency exists and that this ordinance being necessary for the preservation of the health, safety and welfare of the citizens of Springdale, Arkansas, become effective immediately upon its passage and approval.

**PASSED AND APPROVED** this 26<sup>th</sup> day of August,  
2010.

Dou Sprouse  
Dou Sprouse, Mayor

**ATTEST:**

Denise Pearce  
Denise Pearce, City Clerk

**APPROVED AS TO FORM:**

Jeff C Harper  
Jeff C Harper, City Attorney

ORDINANCE NO. 4543

**AN ORDINANCE AMENDING SEC. 26-49 TO ALLOW CARNIVALS TO BE OPERATED IN A P-1 ZONE; TO DECLARE AN EMERGENCY AND FOR OTHER PURPOSES.**

**WHEREAS**, Sec. 26-49 of the Code of Ordinances of the City of Springdale allows carnivals and/or circuses to be operated only in a C-5 or C-2 zone, at Arvest Ballpark, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road;

**WHEREAS**, the City Council for the City of Springdale, Arkansas finds that the Springdale Code of Ordinances should be changed to also allow carnivals and/or circuses to be conducted in a P-1 zone, providing all the requirements are met;

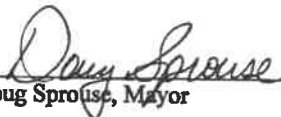
**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS**, that Sec. 26-49 is hereby amended to read as follows:

**Sec. 26-49. - Location of site, restriction on number of carnivals or circuses.**

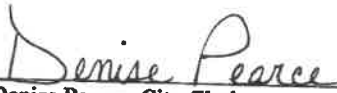
All carnivals and/or circuses shall be operated only in a C-5, ~~or C-2~~, or P-1 zone, at Arvest Ballpark, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road. The carnival and/or circus shall also comply with all setback requirements for the zone in which the carnival or circus is located. For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

**Emergency Clause.** It is hereby declared that an emergency exists and this ordinance, being necessary for the preservation of the health, safety and welfare of the citizens of Springdale, Arkansas, shall be in effect immediately upon its passage and approval.

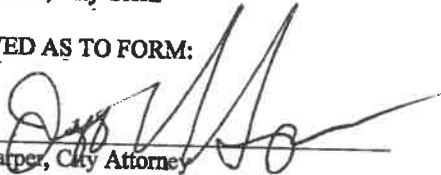
PASSED AND APPROVED this 25<sup>th</sup> day of October, 2011.

  
\_\_\_\_\_  
Doug Sprouse, Mayor

ATTEST:

  
\_\_\_\_\_  
Denise Pearce, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Jeff C. Harper, City Attorney



That which is underlined is added and that which is stricken through is deleted.

**ORDINANCE NO. 5091**

**AN ORDINANCE AMENDING CHAPTER 26, ARTICLE II.5 OF THE CODE OF ORDINANCES OF THE CITY OF SPRINGDALE, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

**WHEREAS**, Chapter 26, Article II.5 of the Code of Ordinances of the City of Springdale, Arkansas, contains the regulations pertaining to carnivals and circuses in the City of Springdale;

**WHEREAS**, the City of Springdale is in need of revising the regulations pertaining to carnivals and circuses;

**WHEREAS**, it is in the best interest of the City of Springdale, Arkansas, for the City Council of the City of Springdale, Arkansas, to amend Section 26-49 of the Code of Ordinances of the City of Springdale, Arkansas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS:**

**Section 1:** Section 26-49 of the Code of Ordinances of the City of Springdale is hereby amended to read as follows:

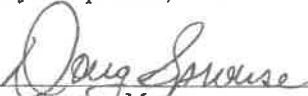
**Sec. 26-49. - Location of site, restriction on number of carnivals or circuses.**

All carnivals and/or circuses shall be operated only in a C-5, C-2, or P-1 zone, at Arvest Ballpark, at Luther George Park, at Walter Turnbow Park, or at the Rodeo Grounds at Emma Avenue and Old Missouri Road. The carnival and/or circus shall also comply with all setback requirements for the zone in which the carnival or circus is located. For carnivals and/or circuses conducted on a parking lot of another business, there shall be a maximum of three permits issued for such location per calendar year.

**Section 2:** All other provisions of Chapter 26 of the Code of Ordinances of the City of Springdale, Arkansas, not specifically amended by this Ordinance shall remain in full force and effect.

**Section 3: Emergency Clause.** It is hereby declared that an emergency exists and this ordinance, being necessary for the preservation of the health, safety and welfare of the citizens of Springdale, Arkansas, shall be in effect immediately upon its passage and approval.

**PASSED AND APPROVED** this 13<sup>th</sup> day of September, 2016.

  
\_\_\_\_\_  
Doug Sprouse, Mayor

ATTEST:

  
\_\_\_\_\_  
Denise Pearce, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Ernest B. Cate, City Attorney